



SURFACE TO SOUL

Live Well | Lead Well | Coach Well

Ideas for Onboarding New Members

OUTCOMES (WHAT ARE WE AIMING FOR AND WHY IT MATTERS)

- Our mission and how it guides our ministries.
- Our values and how they're discussed and lived out in our ministries.
- Our vision . . . for the church, new members, this program, etc.
- Our desired results/outcomes for this ministry, program, event, etc.

PEOPLE (WHO'S INVOLVED AND WHAT ROLES PEOPLE PLAY)

- Introduce staff, key leaders, and the roles each of them plays.
- Show pictures or videos of key people who are not present.
- Discuss the roles of members, parents, sponsors, etc.
- Outline how each person contributes to the outcomes.

PLANS (DESCRIBE HOW THINGS UNFOLD OVER A PERIOD OF TIME)

- Describe the details of member engagement, a program or event, etc.
- List start and end times, forms and payments needed, permission slips, etc.
- Indicate where more information is available and whom to contact.

PROCESS (LIST THE FLOW OF THE EVENT AND WHO WILL LEAD EACH PART)

- Have people fill out forms as people arrive (clipboards?).
- Provide an opening prayer or devotional.
- Explain the Why (outcomes) Who (people involved) and the What (plan/program)
- Show pictures, share testimonials, highlight program book, etc.
- Discuss people's personal contributions (assignments, expectations, etc.)
- Offer a brief and then a sending prayer that could be replicated in the home.

PUBLICATIONS AND FORMS TO HAND OUT

- Booklets, handouts, or annual reports.
- Registration and/or signup forms.
- Rosters and contact information.
- Gifts, learning resources, or tools to form faith in daily life.



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