



Cornerstone

AN EVANGELICAL FREE CHURCH

*Building a Community of Grace and Truth
For Ministry and Mission to the Glory of God*

Application for Use of Cornerstone Facilities

Cornerstone Contact Information

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***** Requested Facilities, Services, and Associated Fees *****

*Some fees may be waived for Members and Cornerstone Affiliated Organizations as indicated below:

Facility Fees

Building / Floor	Room	Capacity	Facilities	Fee
Sanctuary / 1st	Conference Room	12	Conference Table; 12 chairs; Whiteboard	\$30/hour
Sanctuary / 1st	Charis	8	Couch and Chairs; Whiteboard	\$30/hour
Sanctuary / 1st	Koinonia	10+	Conference Table; 10+ chairs	\$30/hour
Sanctuary / 1st	Adelphos	16+	Couches and Chairs; Kitchenette; 40" Video Display	\$30/hour
Sanctuary / 2nd	Sanctuary and Narthex	300	Sound System ¹ , Projectors ¹ , Video Cameras ¹	\$300 up to 4 hours
Sanctuary / 2nd	Narthex Kitchen	NA	Microwave, Sink, Coffee Maker, Refrigerator	\$100 up to 4 hours
Education / 1st	108/110 - Nursery	10	Toys must be cleaned as per instructions at the end of the session.	\$30/hour
Education / 1st	109 - 3&4 Year Olds	15	Children's chairs; Toys must be cleaned as per instructions at the end of the session.	\$30/hour
Education / 1st	102 - Age 4-4th Grade	15	Children's chairs	\$30/hour
Education / 1st	103 - 3rd & 4th Grade	15	Children's chairs	\$30/hour
Education / 1st	104 - 5th & 6th Grade	15	Children's chairs	\$30/hour
Education / 2nd	Fellowship Hall (Full)	150		\$80/hour
Education / 2nd	Fellowship Hall (Full)	150	with Kitchen, Sound System ¹ , and/or Projector ¹	\$100/hour
Education / 2nd	Fellowship Hall (South)	50		\$50/hour
Education / 2nd	Fellowship Hall (South)	50	with Kitchen	\$60/hour
Education / 2nd	Fellowship Hall (North)	100		\$50/hour
Education / 2nd	Fellowship Hall (North)	100	with Sound System ¹ , Projector ¹	\$60/hour
Education / 2nd	208 - K-2nd Grade	8	Children's chairs	\$30/hour
Education / 2nd	Next Room (by 208)	8	Children's chairs	\$30/hour
Youth / 1st	SW Corner	10		\$30/hour
Youth / 1st	Main Room	20	Microwave, Sink, Coffee Maker, Refrigerator	\$50/hour
Youth / 1st	SE Corner	10		\$30/hour
Youth / 2nd	Main Room	20		\$50/hour
Youth / 2nd	Back Room	10		\$30/hour

Personnel Fees

(¹ Audio/Visual equipment **must** be run by trained Cornerstone Evangelical Free Church personnel)

- Custodian (after the event):
 - Up to 50 people \$75
 - 51-100 people \$100
 - 101-150 people \$150
 - 151-200 people \$200
- Audio/Visual Engineer: \$50 for setup plus \$50/hour for operation
- Wedding Coordinator: \$200