

**Travis County ESD No. 12**  
**Minutes of the Regular Meeting**  
**March 8, 2023**

☒ **APPROVED**

Meeting was held at the TCESD No. 12 District Office  
11200 Gregg Lane, Manor, TX 78653

I. Call meeting to order and establish quorum

Commissioner Arellano called the meeting to order at 6:30 PM.

Present: Commissioners Arellano, Fowler, Anderson, and Barnes

Not present: Commissioner Zabalza

Visitors: Chief Ryan Smith, AC Chris McKenzie, Michelle McRae, Penny Freemyer, Capt. Von Beals, BC Nate McRae, PIO Kassidy Buth, Eng's Casey Palous and Algassimu Bah, and FF Zulema Dominguez

II. Review certified agenda

Commissioner Arellano verified the existence of a certified agenda.

III. Citizen's Communication

None.

IV. Consent items

a) Approval of the minutes of the February 8, 2023 Regular Meeting, which may include corrections, if needed.

b) Approval of the February 2023 financial reports and bills, which may include corrections, if needed.

After previous review, Commissioner Barnes made a motion to approve Consent items a and b as presented. (The treasurer's report consisted of the over \$2000 expenditures report, the P & L report, expenditures by vendor report, 290 station expense report, 290 station detail report, and balance sheet.) Commissioner Fowler seconded the motion and the motion passed.

V. Communications

a) Report from Commissioners on pertinent information and activity since the February 2023 meeting, which may include discussion regarding department rebranding.

After discussion of possibly changing our name style or rebranding, it was decided to involve Operations for suggestions that will be presented at the next meeting. The ESDCC meeting was held March 4 and fire codes were the main topic.

b) Receive Administrative/Operations/Fire Prevention updates.

AC McKenzie gave the call summary report, Training and Events, and Awards and Recognitions reports. The Tender was delivered. PIO Buth showed our Live Burn video to the Board. Updates regarding the St. 1201 remodel and St. 1203 bay extension was given. Chief Smith gave the Fire Prevention report. Another train derailment happened in Manor, but there was no danger to the public. Chief shared 2 reports regarding legislation bills that he continues to monitor that could have an effect on ESD's.

VI. Action items

a) Discussion, consideration, and possible action after review of the expenditures required for the design, construction, repair, maintenance and replacement of the district's real property, facilities, and equipment presented by Martinez Architect.

The station committee will complete the wish list and minimum requirement list at their next meeting. Commissioner Fowler, AC McKenzie, and Ricardo Martinez of Martinez Architect will meet March 20 and a design build will be forth coming.

b) Discussion, consideration, and possible action regarding the 2021 Fire Code.

Item was tabled at this time.

c) Discussion, consideration, and possible action regarding the districts' continuance of covid pay for employees.

After it was confirmed that G-24 was not in effect anymore, Commissioner Barnes made a motion to amend the covid policy for employee pay only when infection can be traced to a work-related activity. Commissioner Anderson seconded the motion and the motion passed.

d) Discussion, consideration, and possible action regarding the ILA for Fire Code Enforcement and Fire Marshal services for the Village of Webberville.

After discussion, Commissioner Barnes made a motion to approve the ILA for Fire Code Enforcement and Fire Marshal Services for the Village of Webberville. Commissioner Fowler seconded the motion and the motion passed.

Item V.b ,Receive Administrative/Operations/Fire Prevention updates, was reopened at this time.

Chief's Abbott, Bailey, Wilson, Perkins, and Smith have worked on a document to specify Fire Code Enforcements in ESD's with fire codes. The apparatus committee would like to bring a proposal for a F- 550 gasoline Squad to the Board at the next meeting.

VII. Closing items

a) Set meeting date.

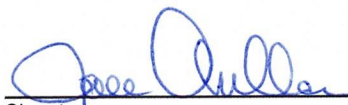
Next meeting is tentatively scheduled for April 12, 2023.

b) Proposed agenda items for next meeting.

None specifically mentioned.

c) Adjourn

Commissioner Barnes made a motion to adjourn the meeting. Commissioner Fowler seconded the motion and the motion passed. Meeting adjourned at 7:38 PM.

  
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