



**Job Title:** Part-Time Janitor / Custodian

**Purpose Statement:**

To support the mission of the church by maintaining clean, sanitary, and orderly facilities that create a welcoming environment for worship, ministry, and community use.

**Reports To:**

Facilities Manager

**Responsibilities:**

- Cleans and sanitizes church facilities, including sanctuary, classrooms, offices, restrooms, and common areas
- Vacuums, sweeps, mops, dusts, and removes trash and recycling
- Cleans and restocks restrooms with necessary supplies
- Cleans windows, doors, and high-touch surfaces as needed
- Maintains cleanliness before and after church services and scheduled events
- Sets up and breaks down rooms for church services, meetings, classes, and special events
- Properly uses and stores cleaning supplies and equipment
- Reports maintenance issues, safety concerns, or supply needs to the Facilities Manager
- Follows all safety, security, and cleaning procedures

**Work Schedule:**

Part-Time position

20 hours per week