

## **Safety & Security**

In order to tighten up security and better ensure the safety of our students & staff, the following policy will begin August 20, 2018:

Preschool families will need to continue to park in the west and north lots. Morning class sessions begin at 8 AM with the unlocking of the west Preschool door (next to the little sign). Afternoon class sessions begin at 12 NOON with the unlocking of the west Preschool door. Preschool staff will be LOCKING the west door promptly at 8:10 AM and 12:10 PM! If you arrive after those times to drop off a student, please be advised that you will need to come around to the Preschool's north door (across from dumpster and near staff vehicles) and knock, in order to gain entry. A staff member will then let you in through the north door. The west door will be unlocked again at dismissal times (Morning 11:00 AM/Afternoon 3:00 PM). The remaining doors of the church/school building are already kept locked at all times. PLEASE REMEMBER TO PASS THIS INFORMATION ON TO ANYONE THAT MAY BE TRANSPORTING YOUR CHILD TO OR FROM PRESCHOOL! Thank you for your cooperation in the matter as we strive to do our very best for our students.

We hope to one day install a buzz-in system at the west door, but until that happens, this will be our policy.

**Little Prairie Preschool Staff**