

Child Safety at LBC

We need to review and re-emphasize our child safety program here at LBC.

1. Littleton Bible Chapel (LBC) has a **child safety program** that includes applications, finger printing, background checks and references of all persons that work with children under 18 years of age (minors need application and references). Further, every level of child care is set up so that every class room or nursery has two or more adults on duty at all times.
2. **Child abuse** is defined to exist on four levels: Physical, Sexual, Basic Services and Emotional. Physical abuse is where a child exhibits evidence of skin bruising, bleeding, burns, and/or fractures. Sexual abuse is sexual touching of any kind or exploiting a child sexually. Basic Services abuse is when a child's legal caregiver fails to take appropriate actions to provide food, shelter and clothing. Emotional abuse is identifiable and substantial impairment of a child's intellectual or psychological functioning or development.
3. LBC has a **reporting procedure** for any worker or teacher who sees abuse as defined above. They are to report the incident as soon as is reasonably possible to appropriate authorities in accordance with the state mandatory reporting law. They are ALSO to report to David Anderson in person or by calling LBC at 303-798-1030 or any other current elder: Kyle Fink, Jon Newcome, Dave Lambert Jr. or Bill Scott. No worker or teacher is asked to investigate the abuse and to come to their own conclusions. LBC has an anonymous **privacy policy** for anyone who reports abuse.
4. LBC wants to inform all its teachers and workers that the State of Colorado not only has laws that make abusing a child a crime, but now the non-reporting of child abuse is also a Class 3 misdemeanor with the maximum penalty being 6 months in jail if convicted.

We are emphasizing this to protect our children and our workers as well. It is incalculable the effects on the human relations and trust within this assembly if child abuse happened and went unreported. Our reputation as a voice for Christ to the outside community would also be seriously compromised if we had a case of child abuse and it went unreported. Our insurability as a Colorado Corporation could be made much more difficult if we do not remain vigilant. We want to continue to be a place of faith and trust, but never denial and blindness. Please help us bring a greater glory to our God and help us faith-fully maintain LBC's child safety policies.

We also want to impress the importance of not placing yourself in a situation that could be perceived negatively. Specifically, male helpers will not be allowed to serve in the nursery, change female children's diapers, nor take any female children into the bathroom (regardless of age). These should only be done by female helpers. If you have any questions, feel free to contact any of the elders.

Thank you for helping us keep our church safe,

The elders,



David Anderson



Jon Newcome



Bill Scott



Kyle Fink



David Lambert Jr.



Damon Stage

***"I have read and understand
this memorandum"***

Print Name: _____

Sign Name: _____