

# **Trinity Anglican Vestry Minutes**

*October 20, 2024*

## **I. Prayer – Fr. Peter Johnston**

## **II. Confirm Quorum & Secretary; Approve Minutes & Adopt Agenda**

Members present: Fr. Peter Johnston, Bill Cober RW, David Brammer JW, John Guillory Secretary, Pat Brenham, Pat Briney. Quorum confirmed and John Guillory as Secretary.

Previous Minutes were read and no changes were made. Pat Briney motioned to approve minutes, David Brammer 2<sup>nd</sup>. Motion approved.

Agenda was submitted, John Guillory motioned to adopt agenda and Pat Brenham 2<sup>nd</sup>. Motion approved.

## **III. Rector's Warden Report**

Bill Cober reported that work is continuing the design of the Sanctuary Expansion and the conceptual phase has concluded. He reported that the engineers met at Trinity for a walkthrough to assess the property so they can begin their planning phase.

The ground study has been completed and results are due this week. The property survey has also been completed.

Bill reported that the transition of the finances from the previous treasurer's system to the new system are completed.

The Finance Committee will begin meeting to plan and submit a proposed budget to the vestry for the upcoming year.

## **IV. People's Warden**

David Brammer reported that we need to meet to install lights in the Men's and Women's restrooms. Windows of the church building also need cleaning. A tentative date has been discussed.

It was noted that the Ladie's restroom in the Family Center seems to have intermittent water running from the toilets and valves need to be checked.

A discussion was held concerning seating and lighting for the deck. It was determined that the seating should be cohesive and include umbrellas for shade. Lighting could possibly be outdoor string lights. A decision needs to be made as to type seating we would like for the deck.

## **V. Treasurer's Report**

Teri reported that the Finance Committee met last week to review the budgets for the 3rd Quarter, September, and Year to Date.

Teri presented the reports to the vestry. She explained changes to a variety of restricted funds. Some funds that were no longer needed were closed and those with balances were combined with other funds.

Fr. Peter's under paid retirement funds have been substantially caught up with a much smaller balance left. The balance will be paid in the following month.

The year-to-date statement of activity shows we are at 71% to budget. We presently are \$2242. behind budget YTD.

## **VI. Rector's Report**

- a. Sundays:** Fr. Peter is continuing his Tabernacle Sermon Series through Nov. 3<sup>rd</sup>. He is considering a 3-week series on the Prodigal Son to be next.

**b. Confirmations, Receptions, Visitors:** During the Bishop's visit there were 4 confirmations and 10 receptions. We also have 3 visiting families that have returned.

**c. Music and Art:**

1. Music: We are happy to have the addition of Ian on the violin and Micheal Benoit on the guitar.
2. Art: We have an opportunity to participate in the CREO cohort, which is program to promote Christian art in churches. The program is run by Winfield Bevins, and grants are available to support art in sacred spaces.
3. A search will begin for a Visual Arts Director at Trinity. It is yet to be determined what that person and position may entail. Much will depend on the gifts and experience of the candidates and how and where to locate them.

**d. Pastoral:**

1. Diaconal Ordination & Integration: We are thankful and excited for the ordination of Scotty Weeks. There are many ways that Scotty is already making an impact at Trinity.
2. Care Guild: Scotty and John are meeting to plan regular meetings of the Care Guild. The meeting will be held the week before the vestry meeting so that an update can be given to the vestry.

**e. Fall Gatherings Participation:**

1. Members are participating in many programs offered, we had 10 in the Men's Bible Study, 10 in the Women's Bible Study, 15 in the Children's Music & Art Class, 6 in the Friday Prayer Group, 5 in the Sat. Scholar's Class and 5 in the Sunday Prayer Group.
2. Sunday Food and Fellowship: The Food and Fellowship attendance after church is growing as more parishioner's become aware that it is continuing weekly. We have about 25 members each week that attend now. The vestry would like to find ways to support and help fund this as an ongoing ministry. It is a great way to meet and get to know others in the church and can become a way to be more

inviting to new and potential members. Discussions are ongoing on ways to include others to help and provide food on a weekly basis. The vestry may need to consider funding if it continues to grow.

**f. Capital Campaign:**

1. A Pre-Commitment Party will be held at the Atwi home on Friday Oct. 23<sup>rd</sup>. All are invited. Lead donors are asked to consider a commitment in advance of the party.
2. Commitment Sunday and Celebration will be held on Nov. 3<sup>rd</sup>.

**g. Communications and Marketing:**

Fr. Peter presented the possibility of a recurring plan to retain "The Marketing Yard," to create weekly videos to educate and market Trinity to those searching for a church home. After discussion of what these videos might look like and examining the budget, the vestry agreed that a trial contract would be agreeable. Bill Cober motioned to approve a 6-month trial contract with The Marketing Yard. Pat Briney 2<sup>nd</sup>. Motion approved.

## **VII. Old Business**

1. **Mobile Kitchen:** Due to the storms in the Southeast no contact has been made with ARDF. Bill Cober will reach out to ARDF to see if there is any interest in purchasing the mobile kitchen.

2. **New Business**

- a. **Expansion Bank Account:** A discussion was held on the banking and accounting needs for the Sanctuary Expansion. For the many transactions needed during the building process and that accuracy and transparency are

needed, a separate account is necessary. Pat Brenham motioned to open a 2<sup>nd</sup> account exclusively for the Sanctuary Expansion and to make Teri, Lisa, and Fr. Peter as signees.

- b. **Vestry Nominations:** There are 4 positions that need to be filled after this year. To maintain continuity during the Sanctuary Expansion Bill Cober will remain for a 2<sup>nd</sup> 3-year term. John Guillory will remain for a 2<sup>nd</sup> 2-year term. 2 others will be approached to fill the other vacant positions.
- c. **Copy Machine:** Bill reported that the copy machine has died and needs replacing. Bill will get costs on both a new copy machine and a lease, and report back to the vestry.
- d. **AC Unit:** One of the AC units is no longer cooling and will need replacing. We may be able to include the cost in the Sanctuary Expansion. We will do without for now with cooler weather coming and revisit as needed.

#### **VIII. Announcements:**

- 1. October 25- Pre-Commitment Party
- 2. Nov. 3 – Campaign Leadership Meeting #2
- 3. Nov. 10 – Vestry Meeting (2025 Budget First Draft)

#### **XI. Closing Prayer:** Bill Cober