

**JOB TITLE: First Kids Weekend Assistant**

**JOB TYPE:** Part-Time Employee (Sunday's 4-5 hours per week)

**REPORTS TO:** Elementary Minister

**PURPOSE STATEMENT:** To provide support during weekend programming in First Kids.

This person has a passion for Jesus Christ, making disciples, and is enthusiastically focused on the mission of First Church. Must be a proven team player who possesses a positive attitude and can excel in a fast-paced, energetic team environment.

**GENERAL RESPONSIBILITIES:**

1. Work alongside the Elementary team to carry out the mission of First Church within our elementary ministry.
2. Assist the elementary team in all elements of weekend programming.
3. Assist in recruiting, leading, and training volunteers for elementary ministry.
4. Be an effective communicator through various platforms: on stage, in small groups, and with volunteer teams.
5. Assist in crafting environments that are appealing to children and families in our communities.

**STAFF EXPECTATIONS:**

1. Live committed to our mission of **“Love Jesus, Love Like Jesus.”**
2. Abide by the First Church Policies and Procedures Handbook.
3. Contributes to the team spirit of the staff through fellowship, encouragement, cooperation and prayer.
4. Committed to the 10 Commandments of First Church Staff Culture

**QUALIFICATIONS:**

1. A mature, growing believer with a clear understanding of the Gospel.
2. Committed to spiritual integrity.
3. Effective communication skills.
4. Committed to our community and culture.
5. In agreement with our doctrine, mission, and values.
6. Must have a high level of technical and problem-solving abilities.
7. Can both lead and thrive in a team-based environment.
8. Can manage multiple priorities.
9. Teachable, responsive, respectful, and can adapt to First Church culture.