

AUCTION COMMITTEES - Heritage Christian Academy – May 17th 2025

Coordinator: Barbara Bollinger Stoddard

206.679.8339

barbaras@hcabothell.org

Please write in your name – email and phone number and we will contact you

Procurement Committee (collecting, data entry & organizing items – promoting to Families)

* **NEED - Head**

- 1.
- 2.

Decoration Committee (procure, assemble/decorate venue, Flower/centerpieces, organize volunteers)

* **Bryn Isaksen - Head** Co Head: Karen Wolfe **NEED : Co – Head to take over in 2026**

- 2.
- 3.
- 4.

Marketing Committee (reach out to Business - Promotion Material)

* **NEED - Head**

- 1.
- 2.

Graphics /Catalog Committee (Create Auction Boards, catalog entry, graphics, newsletters)

* **Carolyn Kach - Head**

- 1.
- 2.

Volunteer Coordinator (call & organize volunteers – manage for the day of auction)

* **Natalie Potts - Head**

Silent Auction Set- Up Committee (set up tables night of – organize items into baskets – work with data)

* **Kelci McKeirnan - Head**

- 2.
- 3.
- 4.

Dessert Auction Coordinator (Procure Contact Bakers or Vendors & Display Desserts - make bid sheets)

* **Kassie McDermott – Head**

- 1.
- 2.
- 3.

Raffle Ticket Coordinator (design, print, copy and sell raffle tickets) – 50/50 – Heads & Tails

* **Sara Montagne - Head**

- 1.
- 2.

WINE & Beer Coordinator (procur, price, pick up, decide on needs, make signage for event set up Bar)

* Kelci McKeirnan - Head

1.

Wine Pull/Toss Coordinator (set up the day of and work the booth that night - we have everything you need)

1. *

Set – up / Clean up Coordinator (call & organize volunteers for the day of auction)

* Natalie Potts - Head

2.

3.

4.

5.

6.

Master of Ceremonies & Auctioneer

Les Metrovich & Wes Nickum

Audio Visual Night of (Create Power point for event and Live auction items)

1. * Carolyn Kach- Head

2.

3.

Classroom Coordinator Committee (work with Teachers on Class Projects & Baskets)

1. Dana Vanderwel * Anna Palinko - Heads

2.

3.

Day of help:

1.

2.

3.

GENERAL SIGN UP: I just want to help,..... Set up. Clean up – can store action items – do dishes ?

Add me to the general email list

NAME

PHONE

PROVIDE EMAIL

1.

2.

3.

4.