

# Living Hope Baptist Church

## Volunteer Handbook



# Table of Contents

|   |          |
|---|----------|
| <b>Table of Contents.....</b>                                 | <b>2</b> |
| <b>Volunteer Handbook for Living Hope Baptist Church.....</b> | <b>3</b> |
| Service Opportunities.....                                    | 3        |
| <b>General Information.....</b>                               | <b>4</b> |
| General Expectations for Volunteers.....                      | 4        |
| Confidentiality.....  | 5        |
| Liability.....  | 5        |
| Sexual Harassment.....  | 5        |
| Other Forms of Harassment.....                                | 5        |
| <b>Volunteer Opportunities.....</b>                           | <b>6</b> |
| Family Ministries/Events.....                                 | 6        |
| Children's/Youth Sunday School Teacher.....                   | 7        |
| Adult Discipleship Group (Sunday School) Teacher.....         | 8        |
| Welcome Team.....   | 9        |
| Lay Elder.....  | 10       |
| Deacon.....   | 11       |
| Praise Team.....  | 12       |
| Worship Service Roles.....                                    | 13       |
| Technical Team.....   | 14       |
| Evangelism.....   | 15       |
| Community Groups.....   | 16       |
| Transportation.....   | 17       |
| Advisory Team.....  | 18       |
| Trustees.....   | 19       |
| Cincy at the Well.....  | 20       |
| Other Opportunities.....                                      | 21       |
| Maintenance.....  | 21       |
| Decorating.....   | 21       |
| Prayer Chain.....   | 21       |
| Cook Team.....  | 21       |

# Volunteer Handbook for Living Hope Baptist Church

Thank you for committing your time and talents to volunteering at Living Hope Baptist Church. Serving through the local church is one way to share the Gospel of Jesus Christ with others, both within the local fellowship and the local community. We are thankful for your willingness to serve.

This handbook will provide you with information about our volunteer opportunities and our expectations for volunteers. Please take some time to read through this handbook so you can be fully informed about your role as a volunteer.

## Service Opportunities

There are a variety of service opportunities at Living Hope Baptist Church. This list is not exhaustive. If you do not see an area in which you would like to volunteer on the list, please see one of the elders.

- Family Ministries/Events
- Children's/Youth Sunday School Teacher
- Adult Discipleship Group (Sunday School) Teacher
- Welcome Team
- Lay Elder
- Deacon
- Praise Team
- Worship Service Roles
- Technical Team
- Evangelism
- Community Groups
- Transportation
- Advisory Team
- Trustees
- Cincy at the Well
- Other Opportunities

Thank you for your willingness to volunteer with Living Hope Baptist Church. We are grateful for your service to our Lord!

Living Hope Baptist Church Elder Team

*"For by grace you have been saved through faith. And this is not your own doing; it is the gift of God, not a result of works, so that no one may boast. For we are his workmanship, created in Christ Jesus for good works, which God prepared beforehand, that we should walk in them." Ephesians 2:8-10*

# General Information

## General Expectations for Volunteers

In order to glorify God, obey Scripture, and maintain an effective witness, there are certain lifestyle and conduct requirements of those who volunteer to lead and serve in the ministries of our local church. (A volunteer for the purposes of this handbook is someone who uses their time and talents in support of the church's ministries. Some volunteer activities do not need to meet the expectations and requirements listed in this handbook. For example, helping out with landscaping and other types of church maintenance or serving food at a church function. The Elder Team should be consulted if there are questions.)

Oftentimes, volunteers in a ministry or service area represent Living Hope Baptist Church and its members. These volunteers are expected to always act in the best interest of the church and exemplify Christian values. To be a volunteer in the ministries or service areas listed within this handbook, unless otherwise stated, you must:

- Be of one mind in Christ and in action with fellow believers at Living Hope Baptist Church. A tangible way to do this is to agree with the church's Constitution and By-Laws, which seek to follow the teaching of Scripture through covenant, statement of beliefs, and polity (Philippians 2:1-2)
- Be regular in attendance of Sunday Worship services (Hebrews 10:23-25)
- Be respectful of people and property (1 Peter 2:17)
- Be reliable and punctual (Matthew 5:33-37)
- Be willing to learn and grow (Proverbs 1:7)
- Be willing to serve others with diligence and enthusiasm, as serving the Lord (Ephesians 6:7-8)
- Be compassionate and understanding (Colossians 3:12-17)
- Practice a Christian lifestyle (Ephesians 4:1). Actions which are contrary to living in obedience to the Scriptures include, but are not limited to:
  - Drunkenness, Illegal drug use, and other substance abuse which impairs your thoughts or actions (Thessalonians 5:6-8)
  - Marital unfaithfulness, premarital sex, and cohabitation outside of marriage (Hebrews 13:4)
  - Sowing division within the local church (Galatians 5:19-21)
  - Physical or verbal abuse of others (Ephesians 4:31; Colossians 3:19-21)
  - Criminal misconduct (Romans 13:1-7)

There are specific types of expectations and requirements for some of the volunteer opportunities. Those will be explained within each section.

## **Confidentiality**

During your volunteer service, you may come across confidential information about fellow members, guests, or other information (e.g., individual financial giving to the church). You are to hold this information in confidence, unless required by law (e.g., potential or real harm to someone). Confidentiality must continue even when you are no longer volunteering or connected to Living Hope Baptist Church.

## **Liability**

All volunteers agree to release and to hold harmless Living Hope Baptist Church, its members, and employees of any and all liability that could possibly be incurred as a result of negligence, intentional or unintentional, during the commission of their responsibilities as volunteers.

## **Sexual Harassment**

Living Hope Baptist Church does not tolerate any form of sexual harassment as it is sinful against a holy God. It also creates a hostile, and/or offensive environment. Incidents should be reported to and will be reviewed by the Elder Team and action taken as needed, up to and including revoking of volunteering opportunities and/or reporting to appropriate law enforcement.

Sexual harassment, as defined in this handbook, includes, but is not limited to: sexual advances or intimidation, verbal or physical conduct of a sexual nature, or visual forms of a sexual nature (e.g. signs, clothing, etc.).

## **Other Forms of Harassment**

Living Hope Baptist Church does not tolerate any other form of harassment. Harassment is considered to be any unwanted behavior or condition based on personal characteristics that creates an uncomfortable, hostile, offensive, or intimidating environment. Harassment can include, but is not limited to, physical or psychological abuse, derogatory remarks, insults, or slurs. If incidents are not able to be resolved between the parties involved, the incident should be reported to and will be reviewed by the Elder Team and action taken as needed, up to and including revoking of volunteering opportunities and/or reporting to appropriate law enforcement.

# Volunteer Opportunities

## Family Ministries/Events

Service opportunities range from helping with the nursery age children through the high school youth. There are several ways to serve our children and youth:

- Nursery - this ministry serves ages 0-3. There are two ways to serve in the nursery: 1) during the Sunday School hour and 2) during the Worship Service. Please contact Sara Walker if you are interested in serving in this ministry ([sara.haywood.walker@gmail.com](mailto:sara.haywood.walker@gmail.com)).
- Sunday School Teacher - this ministry serves ages 4 through 12th grade. See next section titled "Children's/Youth Sunday School Teacher" for more information.
- Children's Church - this ministry serves ages 4 through 7. The children remain in the worship service for the first part of the service so they can experience how to worship. They are then excused and leave with the Children's Church volunteers for an age appropriate lesson and activities. Please contact Damita Lee if you are interested in serving in this ministry ([damitalee@twc.com](mailto:damitalee@twc.com)).
- Vacation Bible School - this ministry serves ages 4 through 6th grade. Please contact Greg Sholar if you are interested in this ministry ([gregory\\_sholar@outlook.com](mailto:gregory_sholar@outlook.com)).
- Throughout the year, several events require extra helpers for planning and execution, some of which include: Chaperoning/leading group outings, Christmas Play, Easter Egg Hunt, Fall Festival, and Summer Camp. Please contact Brenda Lanham if you are interested in serving in these ministries ([brenda@livinghopebaptist.org](mailto:brenda@livinghopebaptist.org)).

Expectations and Requirements for Family Ministries:

Along with the general expectations for volunteers, volunteers must:

- Pass a background check, attend training, and follow the child protection policy (Ephesians 5:6-11).
- Love children and demonstrate to them the love of Jesus Christ

Some volunteer opportunities in these ministries may not need to meet volunteer requirements. For example, serving food at the Fall Festival or working on sets for the Children's Christmas Play. Please contact Brent Walker with questions.

*"But when Jesus saw it, he was indignant and said to them, 'Let the children come to me; do not hinder them, for to such belongs the kingdom of God. Truly, I say to you, whoever does not receive the kingdom of God like a child shall not enter it.' And he took them in his arms and blessed them, laying his hands on them."*

*Mark 10:14-16*

## Children's/Youth Sunday School Teacher

A Sunday School teacher develops and teaches Bible study lessons. They often use church approved and provided curriculum and teaching materials. Teachers are to be diligent in their own personal Bible study as well as to diligently study the lessons they provide to their students. Teachers are to be role models for their students of how a faithful Christian walks with God.

Please contact Bob Turner if you are interested in serving in this ministry ([bob@livinghopebaptist.org](mailto:bob@livinghopebaptist.org)).

Expectations and Requirements for Children's/Youth Sunday School Teachers:

Along with the general expectations for volunteers, because this position is one which leads and instructs others, volunteers must:

- Pass a background check, attend training, and follow the child protection policy (Ephesians 5:6-11)
- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Have an active walk with God (Colossians 1:9-14)
- Come ready to teach on Sunday morning in order to give God your best in your service to Him (1 Peter 4:8-11)
- Arrive early to welcome your students and their parents/guardians
- Be a “cheerful giver” in the financial support of the local church (2 Corinthians 9:1-8)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“Train up a child in the way he should go; even when he is old he will not depart from it.”*

*Proverbs 22:6*

## Adult Discipleship Group (Sunday School) Teacher

A Sunday School teacher develops and teaches Bible study lessons. They often use church approved and provided curriculum and teaching materials. Teachers are to be diligent in their own personal Bible study as well as to diligently study the lessons they provide to their students. Teachers are to be role models for their students on how a faithful Christian walks with God.

Please contact Bob Turner if you are interested in serving in this ministry ([bob@livinghopebaptist.org](mailto:bob@livinghopebaptist.org)).

Expectations and Requirements for Adult Discipleship Group Teachers:

Along with the general expectations for volunteers, because this position is one which leads and instructs others, volunteers must:

- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Have an active walk with God (Colossians 1:9-14)
- Come ready to teach on Sunday morning in order to give God your best in your service to Him (1 Peter 4:8-11)
- Arrive early to welcome your students
- Be a “cheerful giver” in the financial support of the local church (2 Corinthians 9:1-8)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“Give instruction to a wise man, and he will be still wiser; teach a righteous man, and he will increase in learning. The fear of the Lord is the beginning of wisdom, and the knowledge of the Holy One is insight..”*

*Proverbs 9:9-10*

## Welcome Team

First impressions are crucial. Our welcome team 1) makes sure guests and members are greeted as they enter the building and 2) creates a friendly and welcoming environment. There are multiple ways to serve as part of the welcome team.

- Welcome Center Greeters - this team opens the doors for people to enter, oversees the coffee station, and provides guests with direction/information. They also monitor the Welcome Center entrance during the Worship Service. Please contact Theresa Herald if you are interested in serving in this ministry ([therald82@gmail.com](mailto:therald82@gmail.com)).
- Lower Lobby Greeters - this team opens the doors for people to enter and provides guests with direction/information during the Sunday School hour and the start of the Worship Service. They are responsible for locking the lower level door at the beginning of the Worship Service. Please contact John Little if you are interested in serving in this ministry ([unclezippo@gmail.com](mailto:unclezippo@gmail.com)).
- Kid Check - this team directs visitors with children to the Kid Check Station and assists them with their check-in and informs them of the Nursery and Children's Church. Please contact Melissa Herald if you are interested in serving in this ministry ([brackherald87@gmail.com](mailto:brackherald87@gmail.com)).

Expectations and Requirements for Welcome Team members:

Along with the general expectations for volunteers, because this position is one in which guests first come in contact with the church and one where the volunteer needs to be well-informed about the church, volunteers must:

- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Have an active walk with God (Colossians 1:9-14)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“May the God of endurance and encouragement grant you to live in such harmony with one another, in accord with Christ Jesus, that together you may with one voice glorify the God and Father of our Lord Jesus Christ. Therefore welcome one another as Christ has welcomed you, for the glory of God.”*

*Romans 15:5-7*

## Lay Elder

A lay elder (volunteer) is a member of the Elder Team. The Elder Team is responsible for matters of doctrine, preaching, direction, management, and oversight of policy of the Church. They are chartered by the Church with the responsibility to uphold and carry out the Constitution and Bylaws. (For a complete description of the responsibilities, qualifications, and expectations of an elder, please refer to the Constitution and By-Laws.)

Please contact Brent Walker if you are interested in serving in this capacity ([brent@livinghopebaptist.org](mailto:brent@livinghopebaptist.org)).

Expectations and Requirements for Lay Elders:

Along with the general expectations for volunteers, because this position is one which leads and instructs others, as well as calls for men to be above reproach, volunteers must:

- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Be male (1 Timothy 2:8-15)
- Meet the qualifications for Elders as listed in 1 Timothy 3:1-7 and Titus 1:5-9.
- Be a “cheerful giver” in the financial support of the local church (2 Corinthians 9:1-8)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“The saying is trustworthy: If anyone aspires to the office of overseer, he desires a noble task. Therefore an overseer must be above reproach, the husband of one wife, sober-minded, self-controlled, respectable, hospitable, able to teach, not a drunkard, not violent but gentle, not quarrelsome, not a lover of money. He must manage his own household well, with all dignity keeping his children submissive, for if someone does not know how to manage his own household, how will he care for God's church? He must not be a recent convert, or he may become puffed up with conceit and fall into the condemnation of the devil. Moreover, he must be well thought of by outsiders, so that he may not fall into disgrace, into a snare of the devil.”*

*1 Timothy 3:1-7*

## Deacon

A Deacon is a service-oriented office and not an authoritative office, tasked with meeting the physical needs of the Church and serving the membership under the authority of the Elder Team. The specific responsibilities of Deacons shall be determined by the Elder Team based on the needs of the Church. (For a complete description of the responsibilities, qualifications, and expectations of a deacon, please refer to the Constitution and By-Laws.)

Please contact Brent Walker if you are interested in serving in this capacity ([brent@livinghopebaptist.org](mailto:brent@livinghopebaptist.org)).

Expectations and Requirements for Deacons:

Along with the general expectations for volunteers, because this position is one which calls for high integrity, volunteers must:

- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Meet the qualifications for Deacons as listed in 1 Timothy 3:8-13.
- Be a “cheerful giver” in the financial support of the local church (2 Corinthians 9:1-8)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“Deacons likewise must be dignified, not double-tongued, not addicted to much wine, not greedy for dishonest gain. They must hold the mystery of the faith with a clear conscience. And let them also be tested first; then let them serve as deacons if they prove themselves blameless. Their wives likewise must be dignified, not slanderers, but sober-minded, faithful in all things. Let deacons each be the husband of one wife, managing their children and their own households well. For those who serve well as deacons gain a good standing for themselves and also great confidence in the faith that is in Christ Jesus.”*

*1 Timothy 3:8-13*

## Praise Team

The role of the Praise Team is to lead the congregation in one of the aspects of worship, which is to worship God through song. Our goal is to sing Spiritually-rich, God-honoring songs to praise and honor God and to prepare the hearts and minds of the congregation to receive God's Word.

Volunteer onboarding process for being a member of the Praise Team:

- Contact the Worship Leader (Bob Turner - [bob@livinghopebaptist.com](mailto:bob@livinghopebaptist.com))
- Review the General Expectations for Volunteers as well as the Expectations and Requirements below.
- Meet with the Worship Leader to review the expectations/requirements and to determine voice range, musical ability, etc.
- If the praise team is the right service opportunity for you as agreed to by the Worship Leader, you will join the Praise Team at the next agreed upon practice time (which is typically 8:45 AM each Sunday).

Expectations and Requirements for Praise Team members\*:

Along with the general expectations for volunteers, because this position is one which leads others, volunteers must:

- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Have an active walk with God (Colossians 1:9-14)
- Come ready to sing on Sunday morning in order to give God your best in your service to Him (1 Peter 4:8-11)
- Be a “cheerful giver” in the financial support of the local church (2 Corinthians 9:1-8)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“And let the peace of Christ rule in your hearts, to which indeed you were called in one body. And be thankful. Let the word of Christ dwell in you richly, teaching and admonishing one another in all wisdom, singing psalms and hymns and spiritual songs, with thankfulness in your hearts to God. And whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him..” Colossians 3:15-17*

\*Exceptions to these requirements can be made at the discretion of the worship leader.

## Worship Service Roles

The worship service is the time when the church comes together in corporate worship to pray, sing, read Scripture, give, and hear the preaching of God's Word. There are opportunities to lead in this time of worship.

- Praise Team - see prior section
- Scripture Reader - read pre-selected Scripture, which ties in with the theme of the sermon, during the worship service
- Public Prayer - lead the congregation in prayer during the worship service (e.g., offertory prayer)

Please contact Brent Walker if you are interested in serving in this ministry ([brent@livinghopebaptist.org](mailto:brent@livinghopebaptist.org)).

Expectations and Requirements for Worship Service Roles\*:

Along with the general expectations for volunteers, because this position is one which leads others, volunteers must:

- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Have an active walk with God (Colossians 1:9-14)
- Come ready to serve on Sunday morning (e.g., reading to read the Scripture clearly) in order to give God your best in your service to Him (1 Peter 4:8-11)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“Whatever you do, work heartily, as for the Lord and not for men, knowing that from the Lord you will receive the inheritance as your reward. You are serving the Lord Christ.”*

*Colossians 3:23-24*

\*Exceptions to these requirements can be made at the discretion of the Elder Team.

## Technical Team

The Technical Team works behind the scenes to ensure the technical aspects of the worship service and livestream runs smoothly. Occasionally, opportunities to set up the portable sound system arise or special events may require additional technical workers.

- Sound - operate the soundboard during the service by adjusting levels, controlling microphones, and overseeing the quality of sound. Please contact Daniel Brummett if you are interested in serving in this ministry ([dbrummett6406@gmail.com](mailto:dbrummett6406@gmail.com)).
- Projection/Livestream - assist with ProPresenter and the livestream by working with the sound, video, or both. Please contact Brack Herald if you are interested in serving in this ministry ([brackherald87@gmail.com](mailto:brackherald87@gmail.com)).

Expectations and Requirements for Technical Team members:

Along with the general expectations for volunteers, volunteers must:

- Pay close attention to the various activities throughout the Worship Service or other functions. Managing the sound and/or projection system is an active role. Those in attendance do not notice when everything goes as planned. Instead, they do notice when sound or projection issues arise. (1 Peter 4:8-11)
- If working the sound system, be able to determine when microphones need to be turned on/off, up/down. For example, when a person is ready to speak, the microphone should already be turned on so all of their words are projected. A good sound system operator should also be able to detect when a lead singer's microphone needs to be turned up and/or the backup singers' microphones need to be turned down. The same is true for the sound projection of musical instruments.
- If working the projection system, be ready to move the slides at the appropriate times. For example, the slides for songs should be moved before the words are to be sung so the congregation knows what to sing.

*"For as in one body we have many members, and the members do not all have the same function, so we, though many, are one body in Christ, and individually members one of another.*

*Having gifts that differ according to the grace given to us, let us use them: if prophecy, in proportion to our faith; if service, in our serving; the one who teaches, in his teaching; the one who exhorts, in his exhortation; the one who contributes, in generosity; the one who leads, with zeal; the one who does acts of mercy, with cheerfulness."*

*Romans 12:4-8*

## Evangelism

Opportunities to serve in this area include helping out with church-related outreach programs in the community. In the past, we have had opportunities to evangelize at the Fort Thomas Farmers Market, Northern Kentucky University, and other places. Please contact Brent Walker if you are interested in serving in this ministry ([brent@livinghopebaptist.org](mailto:brent@livinghopebaptist.org)).

The church also serves the community through mission trips. For example, these have involved spending a week as a member of the cook team or a construction crew (e.g., roofing, painting) through the faith-based organization, MissionServe. Please contact Bill Lanham if you are interested in serving in this ministry ([bill@livinghopebaptist.org](mailto:bill@livinghopebaptist.org)).

### Expectations and Requirements:

- Volunteers for these areas of service do not need to meet the General Expectations stated earlier in this handbook on page 4.
- Volunteers need to be physically able to do the work, follow instructions given by the leader, be respectful of people and property, be reliable, be punctual, and remember they represent the church while volunteering.
- When volunteering in an area where one is proclaiming the Gospel, the volunteer must be a believer in the Lord Jesus Christ. We welcome all like-minded Christians to join us in evangelism.

*“And Jesus came and said to them, “All authority in heaven and on earth has been given to me. Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe all that I have commanded you. And behold, I am with you always, to the end of the age.”*

*Matthew 28:18-20*

## Community Groups

Community Groups are a wonderful way to encourage each other, grow in our faith, build relationships, and proclaim the Gospel. Being a member of a Community Group has no specific requirements, other than being willing to meet with others! Also, members of a group may offer their homes as a place to meet (although this is not an expectation). There are opportunities to lead, co-lead, or start a new Community Group. Please contact Perry Poteet if you are interested in serving in this ministry ([pspmd@nkyent.com](mailto:pspmd@nkyent.com)).

Expectations and Requirements for leaders and co-leaders of a Community Group:

Along with the general expectations for volunteers, because this position is one which leads others, volunteers must:

- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Have an active walk with God (Colossians 1:9-14)
- Come ready to lead in order to give God your best in your service to Him (1 Peter 4:8-11)
- Be a “cheerful giver” in the financial support of the local church (2 Corinthians 9:1-8)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“And they devoted themselves to the apostles' teaching and the fellowship, to the breaking of bread and the prayers. And awe came upon every soul, and many wonders and signs were being done through the apostles. And all who believed were together and had all things in common. And they were selling their possessions and belongings and distributing the proceeds to all, as any had need. And day by day, attending the temple together and breaking bread in their homes, they received their food with glad and generous hearts, praising God and having favor with all the people. And the Lord added to their number day by day those who were being saved.”*

Acts 2:42-47

## Transportation

Opportunities to serve in transportation range from helping individuals get to church, to driving to camps and mission trips. If you have a truck or trailer, there may be opportunities to help transport larger items.

Bus Ministry - each week, the church bus is used to pick up individuals for Sunday School and Worship Service. Two volunteers serve in this ministry each week, a driver and someone who assists individuals boarding and deboarding the bus.

Please contact Bill Lanham if you are interested in serving in this ministry ([bill@livinghopebaptist.org](mailto:bill@livinghopebaptist.org)).

Expectations and Requirements for Transportation Team members\*:

Along with the general expectations for volunteers, volunteers must:

- Volunteers for most of these areas of service do not need to meet the general expectations stated in this handbook.
- Volunteers need to be physically able to do the work, follow instructions given by the leader, be respectful of people and property, be reliable, be punctual, and remember they represent the church while volunteering.
- To be a driver in the Bus Ministry - Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)

*“Religion that is pure and undefiled before God the Father is this: to visit orphans and widows in their affliction, and to keep oneself unstained from the world.”*

*James 1:27*

\*Exceptions to these requirements can be made at the discretion of the Elder Team.

## Advisory Team

The purpose of the Advisory Team is to give advice and support to the Elder Team. The Advisory Team may make recommendations to the Elder Team and/or provide feedback on proposals brought to them by the Elder Team. The team will serve as a voice for the membership and should be a cross-section of the membership. Please contact Brent Walker if you are interested in serving in this ministry ([brent@livinghopebaptist.org](mailto:brent@livinghopebaptist.org)).

Expectations and Requirements for the Advisory Team:

Along with the general expectations for volunteers, because this position is one which represents the membership of the church, volunteers must:

- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Have an active walk with God (Colossians 1:9-14)
- Be a “cheerful giver” in the financial support of the local church (2 Corinthians 9:1-8)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“The way of a fool is right in his own eyes, but a wise man listens to advice.”*

*Proverbs 12:15*

## Trustees

Trustees are legal officers of the church and are tasked with the fiduciary responsibility for the church. The Trustees are responsible for the physical upkeep of the church property. As the legal officers and at the direction of the church they may buy, sell, mortgage, lease, or transfer church property. At times the Trustees are required to sign legal documents related to church approved matters. Please contact Mike Little if you are interested in serving in this ministry ([mwlittle5707@gmail.com](mailto:mwlittle5707@gmail.com)).

Expectations and Requirements for a Trustee:

Along with the general expectations for volunteers, because this position is one which represents the membership of the church, volunteers must:

- Be a member of Living Hope Baptist Church in good standing as laid out in the Constitution and Bylaws (Hebrews 13:7; 1 Thessalonians 5:12-13)
- Have an active walk with God (Colossians 1:9-14)
- Be a “cheerful giver” in the financial support of the local church (2 Corinthians 9:1-8)
- If using social media, ensure activities do not negatively impact the testimony of the church or oneself. (Galatians 5:22-26) For example,
  - Uphold a respectful approach to all postings and communication.
  - Consider the content being posted, shared, or liked and the impact it may have on your testimony and the testimony of the church before posting.

*“Whatever you do, work heartily, as for the Lord and not for men”*

*Colossians 3:23*

## Cincy at the Well

Cincy at the Well\* (<https://cincyatthewell.org>) is a faith-based nonprofit whose mission is to share the life-changing love of Jesus with women in the sex industry in Northern Kentucky and Greater Cincinnati. Cincy at the Well has multiple volunteer opportunities including strip club outreach, street outreach, preparing meals for strip club outreach, and prayer team. This is a growing ministry.

Living Hope Baptist Church partners with Cincy at the Well through prayer, participation, provision, or promotion of the ministry. If you would like more information on how to get involved in this Gospel ministry, please contact the Cincy at the Well ambassador for Living Hope Baptist Church, Bob Turner at [bob@livinghopebaptist.com](mailto:bob@livinghopebaptist.com).

*\*Living Hope Baptist Church has no legal ties with Cincy at the Well.*

## Other Opportunities

### Maintenance

There are plenty of opportunities to help with normal maintenance projects or to help with immediate maintenance needs. There is always a need for more hands to serve in this area. Please contact Mike Little if you are interested in serving in this ministry ([mwlittle5707@gmail.com](mailto:mwlittle5707@gmail.com)).

Types of maintenance include:

- Landscaping - helping with weed pulling and general lawn and landscaping upkeep
- Snow removal - shoveling snow or ice; deicing entryways
- Building projects - putting up sheds, doing repairs around the church facilities
- Painting projects - painting classrooms, Worship Center, etc.

### Decorating

The church decorates seasonally and for special occasions. If you have a designer's eye, enjoy creating a welcoming atmosphere, and/or simply want to help, there are opportunities to decorate or plan remodeling. Please contact Melissa Herald if you are interested in serving in this ministry ([brackherald87@gmail.com](mailto:brackherald87@gmail.com)).

### Prayer Chain

The prayer chain is used to lift others up in prayer. It is "activated" when someone notifies the leader of the Prayer Chain. Please contact Audley or Joyce McQueen if you are interested in serving in this ministry ([peachie0104@gmail.com](mailto:peachie0104@gmail.com)).

### Cook Team

The cook team serves food at special occasions which include Fall Festival, fundraiser meals, Easter Egg Hunt, funerals, and other events, as well as mission trips. There are numerous ways to serve each other and the community by cooking, purchasing food, serving, and cleaning up. Please contact Michelle Oehler if you are interested in serving in this ministry ([shellshell2466@yahoo.com](mailto:shellshell2466@yahoo.com)).

Volunteers for these areas of service do not need to meet the general expectations stated in this handbook. Volunteers need to be physically able to do the work, follow instructions given by the leader, be respectful of people and property, be reliable, be punctual, and remember they represent the church while volunteering.

*"And whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him.."*

*Colossians 3:17*