

RiverTree Lake Kids Director

JOB DESCRIPTION



Purpose

The RiverTree Lake (RTL) Kid's Director partners with parents, volunteers, and the broader church community to make disciples of children (birth-5th grade)
ONE AT A TIME.

Essential Job Functions

- Work as a cohesive unit with the RTL staff team, shaping the future of our campus.
- Develop a RiverTree Kids strategy that draws families into the church and launches children into a lifetime of faith in Jesus Christ.
- Oversee all RTL kids' ministry programming and curriculum for birth - 5th grade.
- Responsible for gathering high-capacity volunteers and equipping them for ministry in the church.
- Lead, encourage, and develop volunteers through 1:1 and/or large group interactions.
- Shepherd, build community and care for the spiritual health of volunteer teams.
- Proactively reach out to parents and families. Provide support, care, and resources as needed.
- Ensure adequate support for all Kids programs; be able to step into any area of Kids Ministry, including welcoming families, checking children in, facilitating large or small groups, coaching, or providing creative support with music, design, or tech.
- Be responsible for the safety of all kids by ensuring adult and teen leaders are screened, participate in mandated training, and maintain healthy boundaries in accordance with RiverTree child safety policies.
- Collaborate with the Kids Pastors in the Central Network team (RT Jackson & RT Massillon) to help design a cohesive approach to kids ministry across the Central Network.
- Coordinate with volunteers to ensure all elements and supplies pertaining to weekend kids' programming are prepared and ready ahead of time.
- Oversee family friendly and kid-targeted events such as Trunk or Treat, Family Fest, and VBS.
- Work with RTL campus staff to support events and services to reach our surrounding area (including Easter, Christmas, and other events).
- Additional duties and special projects as assigned by the RTL Campus Pastor.



Education & Experience

- A Bachelor's Degree from a four-year college or university.
- It's highly desired that the candidate would have 5 years experience and/or training managing people and working with kids.

Knowledge & Skills Required

- Strong theological foundation
- Knowledgeable about children's ministry best practices
- Ability to manage multiple projects, prioritize tasks, and effectively delegate
- Strong written and spoken communication skills
- Enthusiastic and high energy leadership style
- High Emotional Intelligence with positive attitude and strong interpersonal skills
- Team player and team builder with a focus on the vision of the whole church
- Comfortable learning new technology, software, and applications
- Ability to speak effectively before small and large groups

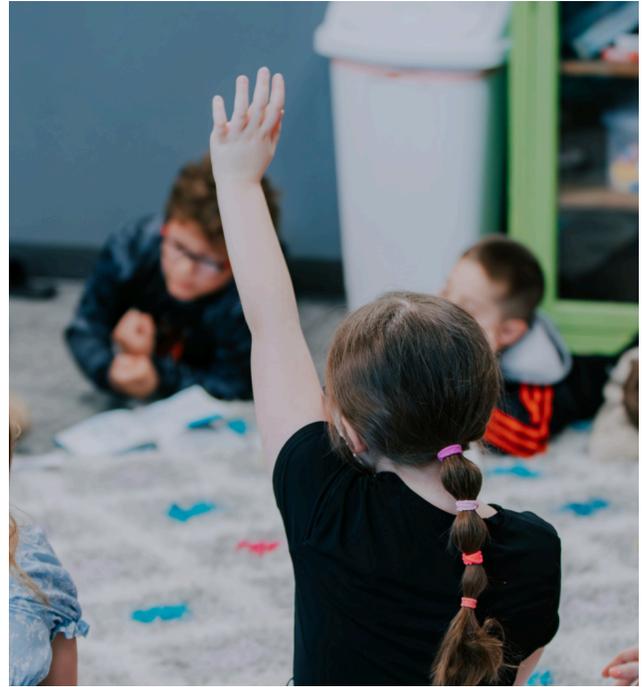


Spiritual Requirements

- Has a God-given calling for Children's or Family Ministry.
- Loves Jesus and pursues a daily pursuit of Christ is evident in their life.
- Commitment to personal, spiritual, and professional growth.
- Commitment to taking a Sabbath and prioritizing an effective Rule of Life.
- Commitment to developing an intentional community life and living a life on mission.
- Must attend RiverTree Lake.

Work Schedule

- 40+ hours per week (Full-Time). The position may require some evening hours and a limited amount of travel to retreats, conferences, trainings, and other church-related events.
- The position requires 4-6 hours of work Sunday mornings during regular weekends.
- The position allows for the potential of remote work one day a week
- Meet weekly with RTL Staff
- Meet regularly with Direct Reports (Team Leads)



Working Conditions & Physical Requirements

- Sitting or standing for long periods of time
- Walking or moving about to accomplish tasks
- Talking/Hearing to teach or communicate with those inside or outside of the church
- Light work; may need to lift up to 20 pounds
- Must be able to move around a rather large building. Sometimes needing to carry supplies or push carts. Position requires a lot of bending, sitting on the floor, and carrying small children.
- Must be able to work weekends.

To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently. Continued employment remains on an “at-will” basis.

This job description is a summary and is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the Team Member.



INTERESTED IN APPLYING?

**Please email your resume to:
lake@rivertreechristian.com**

Learn more at rivertreelake.com/kidsdirector



**RIVERTREE
KIDS**