

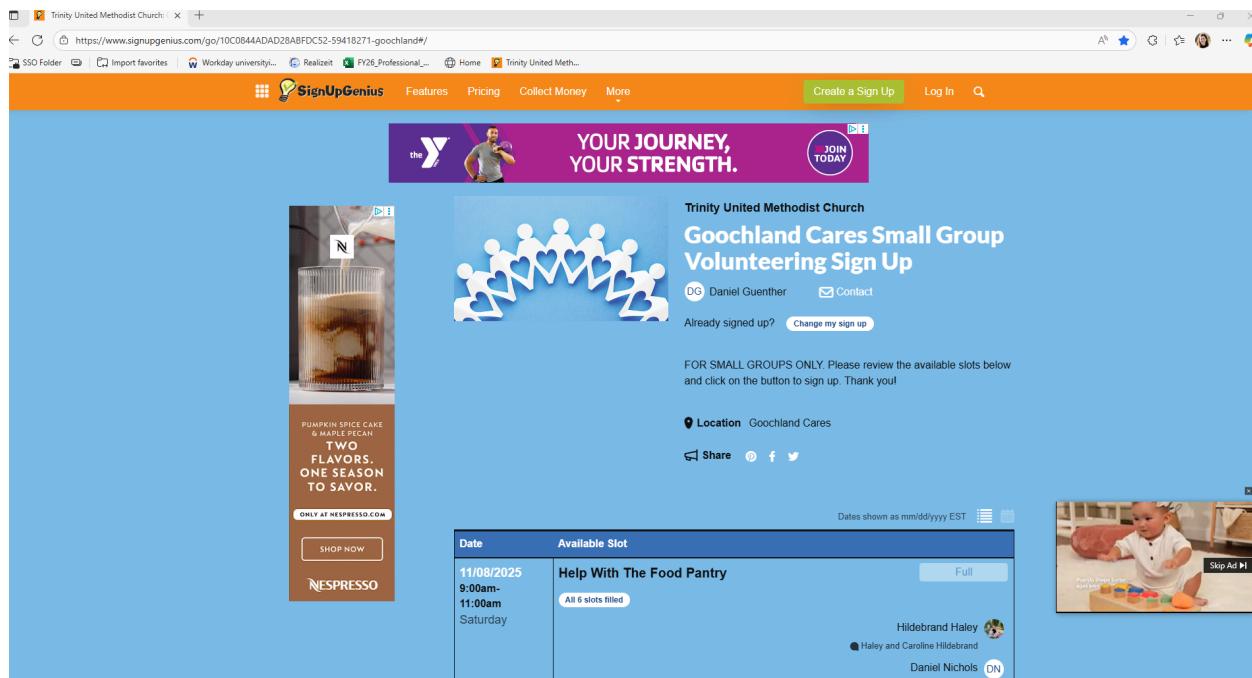
# How to Sign Up on SignUpGenius

**Link to click:** [Click here to open the sign-up form](https://www.signupgenius.com/go/10C0844ADAD28ABFDC52-59418271-goochland#/)

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## Step 1: Open the Link

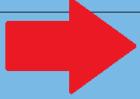
- Click the blue link above.
- It will open a new page that says **SignUpGenius** at the top.



## Step 2: Find the Slot You Want

- Scroll down the page until you see the list of **available time slots or items**.
- Each line shows what is needed (for example, a time, date, or item to bring).

- Look for one that says “**Sign Up**” on the right side.

12/08/2025 9:30am- 11:30am Monday	Help with the Clothes Closet  3 of 6 slots filled	  Sign Up
<p>Julia Leaman JL cheryl Walsh CW Linda Latimer LL</p>		

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#### Step 3: Click “Sign Up”

- Click the **button** that says “**Sign Up**” next to the slot you want.
- A check mark will appear showing that you selected it.
- Click “Save & Continue” at the Bottom

12/08/2025 9:30am- 11:30am Monday	Help with the Clothes Closet  3 of 6 slots filled	  Selected
<p>Julia Leaman JL cheryl Walsh CW Linda Latimer LL</p>		
12/13/2025 9:00am- 11:00am Saturday	Help With The Food Pantry  All 6 slots filled	  Full
<p>Amanda Belding 3 AB Amanda, Brent, Ashby Belding</p>		

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#### Step 4: Enter Your Information

- On the next page, you'll see boxes to fill in your **name, email address and phone number.**
  - You do **not** need to create an account unless you want to.
  - Your email lets the organizer confirm your spot or send reminders.
  - You may add a comment if pertinent to the sign up.
- Double-check your information for accuracy.

Sign me up for:

Available Slot	Date (mm/dd/yyyy - EST)	My Comment	Quantity
Help with the Clothes Closet	Mon., 12/08/2025 9:30am - 11:30am	<input type="text"/>	<input style="width: 40px; height: 20px; border: 1px solid black; border-radius: 5px; padding: 2px 5px;" type="button" value="1"/> <input style="width: 20px; height: 20px; border: 1px solid black; border-radius: 5px; padding: 2px 5px;" type="button" value="▼"/>

Name

Email

Already have a SignUpGenius account? [Login](#)

Phone

By signing up, you agree to the SignUpGenius [Terms of Service](#) and [Privacy Policy](#).

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#### Step 6: Click “Sign Up Now”

- When you're finished, click the **“Sign Up Now”** button at the bottom.
- You'll see a confirmation message that your sign-up is complete!

# Thank you, Haley!

You're all signed up for **Goochland Cares Small Group Volunteering Sign Up.**

A confirmation email with an attached iCalendar has been sent to you.

## ✓ Help with the Clothes Closet

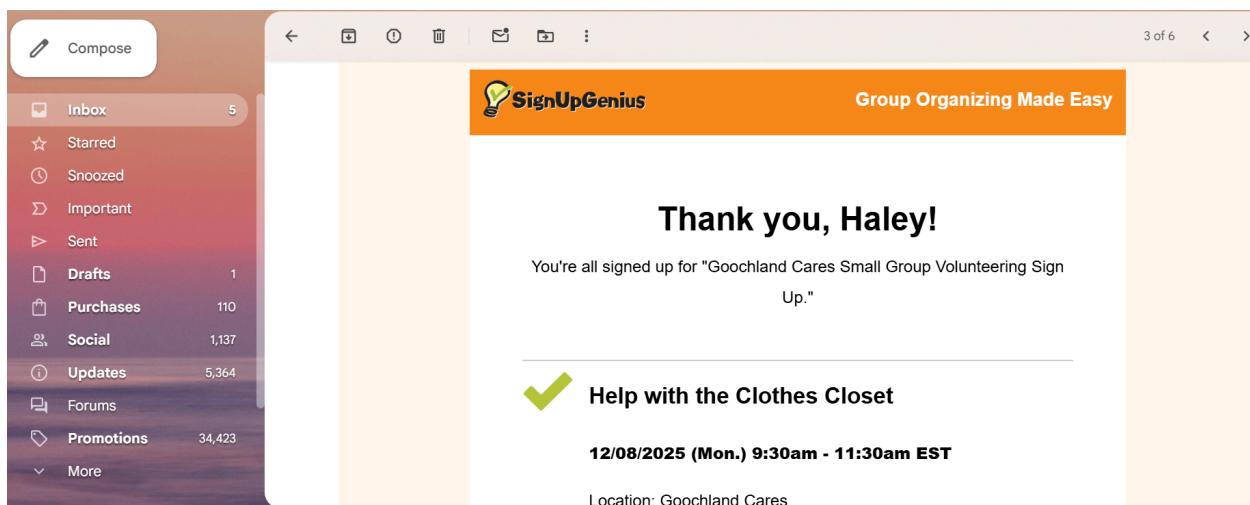
Mon., 12/08/2025 9:30am -

11:30am EST

Location: Goochland Cares

## Step 7: (Optional) Check Your Email

- You may receive an email from **SignUpGenius** confirming your spot.
- You don't need to reply—just keep it for your records.



## Helpful Tips

- If the page doesn't open, try copying the link and pasting it into your web browser.
- If a slot says “**Full**”, that means someone already signed up for it.
- You can come back later to change or cancel your slot by clicking the same link again.

<b>12/13/2025</b> <b>9:00am- 11:00am</b> <b>Saturday</b>	<b>Help With The Food Pantry</b> <span style="border: 1px solid white; padding: 2px;">All 6 slots filled</span>	<span style="border: 1px solid white; padding: 2px;">Full</span> <span style="color: red; font-weight: bold;">Edit</span> <span style="color: red; font-weight: bold;">Delete</span> Hildebrand Haley + Caroline Hildebrand Amanda Belding <span style="border: 1px solid white; border-radius: 50%; padding: 2px; font-weight: bold;">3</span> Amanda, Brent, Ashby Belding Reyna Skrabala <span style="border: 1px solid white; border-radius: 50%; padding: 2px; font-weight: bold;">RS</span> Dan Nichols 
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