

**BIRMINGHAM & BERKLEY FIRST—A UNITED METHODIST CHURCH**  
**Birmingham Campus: 1589 W. Maple Road, Birmingham MI—248-646-1200**  
**Berkley Campus: 2820 12 Mile Road, Berkley MI—248-399-3698**

**Date** January 1, 2026  
**Job Title** Ministerial Intern  
**Position Type** Internship  
**Direct Report** Pastor of Congregational Care  
**Committee Report** Seminary Relations Committee  
**Location** Birmingham Campus, Berkley Campus

**Position Summary:**

Birmingham and Berkley First United Methodist Churches are seeking a Ministerial Intern to join our team for the summer of 2026. This paid internship is designed for early-career clergy/someone discerning a call to ordained ministry. The ideal candidate is theologically minded, has strong public-speaking skills, and is pastorally gifted. The intern will have the opportunity to serve on the Birmingham & Berkley First clergy team and gain hands-on experience in worship leadership, preaching, pastoral care, and spiritual formation.

**Timeframe:** June 1, 2025 – August 15, 2025

**Hours:** Full-time preferred (40 hours/week), potential for part-time (10-20 hours/week)

**Key Responsibilities:**

- Worship Leadership:
  - Serve as liturgist 2–4 times across both Birmingham and Berkley campuses
  - Preach at least once at each campus (potential for additional preaching opportunities depending on availability); utilize preaching cohort for coaching
- Spiritual Formation:
  - Design and lead a 4–6-week summer study at the Birmingham Campus for adults, focused on biblical, theological, or spiritual development; typically led on Monday evenings.
- Pastoral Care:
  - Make 3–4 congregational visits per week (as schedule allows)
  - Potentially serve one week as the on-call pastoral contact (with support and supervision)
- Programmatic/Missional Opportunities:
  - Depending on hours, additional programmatic/missional duties can be assigned.
- Church Governance:
  - Attend staff meetings: one at Birmingham and one at Berkley First
  - Attend congregational care team meetings
- Connection: This internship may include opportunities for relational and contextual learning through conversations with individuals and leaders connected to the life of the church and its surrounding community.

**Qualifications:**

- Enrolled in or recently graduated from a seminary or theological education program
- Passion for congregational ministry and a collaborative spirit
- Ability to lead worship, preach, and connect with congregants in pastoral settings
- Strong communication and organizational skills
- A heart for spiritual formation and learning

**Compensation:**

This internship includes a stipend and benefits intended to support theological formation, vocational discernment, including:

- Stipend commensurate with hours and experience (full-time stipend of \$10,000 for 11 weeks, adjustable based on hours if part-time).
- Flexible scheduling coordinated with academic commitments
- Intentional mentoring and regular supervisory meetings
- Opportunities for preaching, teaching, and pastoral leadership
- Paid time off and observance of major holidays in accordance with our employee handbook