

**BY-LAWS OF  
TRUE WORSHIP CHRISTIAN FELLOWSHIP, INCORPORATED**

**ARTICLE I  
*NAME***

The name of the organization is True Worship Christian Fellowship, Incorporated (hereinafter referred to as the “Church”).

**ARTICLE II  
*PURPOSE***

The Church is organized exclusively for religious, charitable and educational purposes as specified in Section 501(c)(3) of the Internal Revenue Service Code, including, for such purposes as making distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code (“the Code”).

**ARTICLE III  
*PRINCIPAL OFFICE & LOCATION***

The principal office and location of the Church is the City of Cary, in the State of North Carolina. The street and mailing address is 7710 Chapel Hill Road, Cary, NC 27513. The Church may have other offices, either within or outside of the State of North Carolina, as the majority of the Church Council may determine or as the affairs of the Church may require.

**ARTICLE IV  
*RESIDENT AGENT***

The name and address of the resident agent of the Church is Jimmy A. Atkins, 5605 Old Pearce Road, Wake Forest, North Carolina 27587.

**ARTICLE V  
*PRINCIPAL PLACE OF WORSHIP***

The principal place of worship for the Church is located at 7710 Chapel Hill Road, Cary, North Carolina 27513. The Church may also have a place or places of worship as the purposes of the Church may require, and the Church Council may from time to time approve with a majority vote.

## **ARTICLE VI**

### ***PURPOSES***

The Church is organized exclusively for religious and charitable purposes, within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), or any corresponding Section of any future Code, including in furtherance of such purposes, the making of distributions to organizations qualifying as exempt organizations under Section 501(c)(3) of the Code. The Church may receive and administer funds for religious, educational and charitable purposes. All funds, whether income or principal, and whether acquired by gift or contribution or otherwise, shall be devoted to said purposes.

## **ARTICLE VII**

### ***OPERATIONS AND ACTIVITIES***

At all times shall the following operate as conditions restricting the operations and activities of the Church:

1. No part of the net earnings of the Church shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the Church shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein.
2. No substantial part of the activities of the Church shall constitute the carrying on of propaganda or otherwise attempting to influence legislation, or any initiative or referendum before the public, and the Church shall not participate in, or intervene in (including by publication or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.
3. Notwithstanding any other provisions of this document, the Church shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501(c) (3) of the Code, or (b) by an organization, contributions to which are deductible under Section 170 (c)(2) of the Code.

## **ARTICLE VIII**

### ***OBJECTIVES***

The primary objective of the Church is to foster and facilitate a voluntary fellowship of baptized believers who promote the teaching of the Bible through the preaching of the Gospel of Jesus Christ with emphasis being placed in the following areas:

1. **TEACHING** - The church will promulgate the message of Jesus Christ through the teaching and preaching of the Bible in religious worship and classes. This function will speak primarily

to members of religious fellowship, who are presently Christian and the children of members of the fellowship through such vehicles as Youth and Adult Bible Study classes.

2. **EVANGELISM** - The church will seek to persuade individuals to accept Jesus Christ and Christian doctrine through evangelistic services, community outreach and service, and personal evangelism. This objective speaks primarily to those outside the Christian community.
3. **BENEVOLENCE** - The church will seek to work out its Christian faith by meeting the needs to the poor, socially alienated, and dispossessed both through individual assistance and by speaking the truth of God's word.
4. **FELLOWSHIP**: The church will seek to create and build Christian community through the development of opportunities that facilitate fellowship, sharing, religious service, and togetherness.

## **ARTICLE IX**

### ***PLAN***

In carrying out the above described religious, charitable, and educational purposes, the Church will cultivate, promote, promulgate and extend the teachings and precepts of Christianity consistent with the words of Jesus Christ as it is found in the Bible. This includes, but is not limited to teaching about the salvation through the crucifixion of Jesus Christ, the significance of repentance, baptism in water, and receiving the Holy Spirit.

## **ARTICLE X**

### ***MEMBERSHIP***

1. Any person who believes Jesus Christ as Lord and Savior and is willing to commit to and follow this belief is eligible for membership.
2. Membership may be obtained through any one of the following means:
  - a. conversion through rebirth as described by Jesus in the Gospel of John, Chapter 3;
  - b. by letter of transfer from another Christian Church;
  - c. by personal testimony of Christian experience; or
  - d. on a temporary basis as a watch care member who affiliates with the Church for a limited/specified duration with the intent of returning to the referring church.
- 3 Membership shall not require any payment of dues or assessments. However, all members are urged to support

the ministry through tithes and offerings according to God's Word.

4. A membership shall be terminated by a majority vote of the Church Council after finding:
  - a. open denial of the Christian's faith; and/or
  - b. reprehensible conduct; ONLY if the Church Council makes all reasonable efforts to restore the member as a faithful believer; or
  - c. the member fails to attend or support church activities for a period of one consistent year without cause.

## **ARTICLE XI**

### **SENIOR PASTOR**

1. The Senior Pastor shall be the spiritual leader, Chief Administrative Officer and President of the Church. The Pastor shall have final authority in deciding matters pertaining to spiritual and business matters of the church. Major decisions shall be made by the Senior Pastor with the advice of the Church Council.

2. If the Senior Pastor becomes incapacitated and unable to make decisions on behalf of the Church, the Chair of the Deacon Board, with the advice of the Church Council shall act as President of the Church until the Pastor is able to resume his duties.

3. Upon the death of the Senior Pastor, the Church Council, under the leadership the Diaconate shall devise a list of potential pastoral candidates. The Council shall invite a specified number of the candidates to come to the Church to preach. After a six month period of mourning, the Council shall present no more than three pastoral candidates to the membership-at-large for approval. The pastoral candidate must be approved by two-thirds (2/3) majority of the voting members.

4. The Pastor may be removed with a majority (2/3) vote of the congregation members for verifiable moral turpitude, adjudicated corporate misfeasance, or open denial of the faith.

## **ARTICLE XII**

### **COMPENSATION**

The Pastor shall be offered a salary to be reviewed annually consistent with the church budget and approved by the Finance Chair and Church Council. The compensation may include but not limited to a monthly salary and/or housing allowance.

In addition to the Pastor, the following are generally considered paid positions: The pianist, keyboardist, or organist.

### **ARTICLE XIII**

#### ***CHURCH COUNCIL***

The Church Council shall consist of seven members to include the Pastor, Finance Chair, and Secretary, and four other members designated by the Pastor that reflects the demographics of the church.

The Church Council shall serve the church by leading in planning, coordinating, conducting, and evaluating the ministries and programs of the church and its organizations. The primary functions of the church council shall be to:

1. Help the church define its mission and define its priorities.
2. Coordinate studies of church and community needs.
3. Recommend to the church coordinated plans for ministry.
4. Coordinate the church's schedule of activities.
5. Evaluate progress in terms of church objectives and goals

2. All members of the Church Council must be members of the Church who are in good standing. This includes, but is not limited to, faithful attendance of worship services and bible study, and are faithful financial supporter of the Church according to God's Word.

3. The Church Council members shall be appointed for a seven-year term by the Pastor unless removed for cause, vacated by death or incapacity, or by resignation following proper notice. In the case of any such vacancy, the Senior Pastor shall appoint a Council member for to fill the vacancy during at the annual meeting in January following the vacancy.

4. The Church Council shall be the major policy making body of the Corporation and shall provide advice to the Senior Pastor in matters affecting the Church body.

### **ARTICLE XIV**

#### ***DIACONATE***

The Diaconate shall be composed of the Board of Deacons. A Deacon and Deaconess must be members of the Church who are in good standing. This includes, but is not limited to, faithful attendance of worship services and bible study, and are faithful in his or her financial support to the Church according to God's Word.

The Board of Deacons shall be comprised of men who have been ordained to the office of Deacon. Deacons shall be appointed by the Pastor consistent with the qualifications set forth in Acts 6:3 and 1 Timothy 3:8. Each man shall have the hands of the presbytery laid on him and shall be ordained. The Deacons ministry shall be an extension of the Pastor's ministry. The Deacon's responsibilities shall include, but are not limited to the following:

- a. teaching the Word;

- b. counseling;
- c. visiting the sick;
- d. overseeing the maintenance of Church facilities;
- e. assisting the Pastor in assessing the needs of the congregation;

The Chair of the Deacon Board shall be appointed by the Pastor and shall serve as Chair of the Diaconate.

## **ARTICLE XV**

### ***DUTIES OF CORPORATE OFFICERS***

1. The President of the Church and shall call special meetings of the Church at such time in his judgment the interest of the Church requires.
2. The Secretary shall keep on file complete minutes of the business meetings of the Church and shall cause to be kept a list of the members of the Church and notices of meetings to be issued.
3. The Chair of Finance Ministry shall keep proper financial records providing the general membership with balance sheets and profits and loss statements annually and shall provide quarterly financial statements, including balance sheets and profit and loss statements, to the Church Council.

## **ARTICLE XVI**

### ***COMMITTEES***

There shall be no standing committees of the Church. Ad Hoc Committees will be established under the leadership of auxiliary heads as ministry needs arise.

## **ARTICLE XVII**

### **LEGACY SCHOLARSHIP**

1. To receive the Legacy Scholarship, the high school student or parents must be an active member of True Worship Christian Fellowship.
2. The recipient must be a high school graduate and accepted at a college or university and provide proof of acceptance.
3. The recipient must show proof of attendance each semester the scholarship is awarded

## **ARTICLE XVIII**

### ***MEETINGS***

- 1 The business meeting of the Church shall be held in January of each year. A two thirds (2/3) vote of the members present at the January meeting shall constitute a quorum. Notice of the meeting shall be in the church bulletin at least two weeks before the meeting date.
- 2 Members eighteen (18) years old and above shall be eligible to vote on Church matters. Watch care members have no voting privileges.
- 3 In all other matters not specifically addressed by these by-laws, Roberts Rules of Order shall be followed.

### **ARTICLE XVIII DISSOLUTION**

Upon the dissolution of the corporation, the Board of Director shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for religious, charitable, educational, scientific or literary purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Code as the Board of Directors shall determine, or to federal, state, or local governments to be used exclusively for public purposes. Any such assets not so disposed of shall be disposed of by the Superior Court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organizations, such as the court shall determine, which are organized and operated exclusively for such purposes, or to such governments for such purposes.

### **ARTICLE XX FISCAL YEAR**

The fiscal year of the Corporation shall be January 1 to December 31.

### **ARTICLE XXI CHURCH ACCOUNTS**

1. General Fund: The general fund shall be a checking account and shall be used to pay the ongoing operating expenses of the church (salaries, rental payments, utilities, insurance, fees, etc.). Checks shall require two authorized signatures, those of the Finance Ministry, or such other person who have been authorized.
2. Special Events: This fund is a checking account that the church uses to collect deposits and make payments for special events such as church wide travel, retreats, and fellowship activities, or ministry activities.

3. Interest Bearing Fund: This fund shall be deposited for the purpose of acquiring the best interest rates on monies not used for on-going operating experiences.
4. Faith Forward Fund: This fund shall be a checking account to be used to support future church construction or acquisition and support scholarships.

## **ARTICLE XXII**

### ***MAINTENANCE OF CORPORATE RECORDS***

All of the Church's formal records shall be kept on file at the address of the main offices. Those records include the following:

1. Minutes of Church Council meetings and the annual members meeting indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present and the proceedings thereof;
2. Adequate and correct books and records of account, including accounts of its properties and business transactions and accounts of its assets, liabilities, receipts, disbursements, gains and losses;
3. A copy of the Church's articles of incorporation and by-laws as amended to date, which shall be open to inspection by the public and the Church's members.

## **ARTICLE XXIII**

### ***AMENDMENTS***

These by-laws may be amended by a two-third (2/3) majority vote of the Church Council. Notice of the proposed amendment shall be made available at least two weeks before the date of the meeting in which the amendment shall be discussed.

## **ARTICLE XXIII**

### ***INTERPRETATION AND SEVERANCE***

Should any of the provisions or portions of these bylaws be held unenforceable or invalid for any reason, the remaining provisions and portions of these by-laws shall be unaffected by such holding.