

## KIDS MINISTRY COORDINATOR

### JOB STATUS

PART-TIME, 20 HOURS/WEEK

### EXEMPTION STATUS

HOURLY, NON-EXEMPT

### JOB SUMMARY

The Kids Ministry Coordinator supports the planning, operating, and development of Sunnybrook Kids Ministry. They are responsible for helping kids take next steps in their faith, creating a safe environment, and equipping leaders worth following.

### REQUIRED TERMS

Every Sunday 7:15-12:15, plus 15 flexible hours during the week for planning, prepping, mobilizing and collaborating

- Associate or bachelor's degree preferred
- 1 or more years of experience in ministry as a volunteer
- Demonstrates ability to lead others spiritually through prayer, biblical encouragement, and Christ-like accountability.
- Strong interpersonal and communication abilities; able to build relationships and connect with a wide range of people
- Proven experience leading a team
- Ability to teach God's Word in an engaging way
- Highly organized and relational
- Creative thinker and executer of ideas

### REQUIRED RESULTS

- Help lead the Basecamp K-5th grade ministry and assist the Kids Director in carrying out the mission of Sunnybrook Kids Ministry
- Create an engaging experience that is conducive to building relationships and learning about Jesus
- Guide volunteers to develop meaningful relationships with kids
- Lead volunteer huddles that include training, community building, and team celebration
- Ability to create a vision and execute effectively
- Identify, onboarding, development and care for volunteer teams

- Ensure environments are organized and prepped
- Apply the mission to SEEK those who don't know Jesus, GROW those who do, and SEND those who will, to kids and parents
- Oversee curriculum, small group lessons, social media, large group teaching content, and special events
- Utilize resources or create content for teaching, ministry promotion, volunteer opportunities, and parent engagement
- Manage and create content for Sunnybrook Kids socials that will engage and inform families, equip parents to lead spiritually, highlight volunteers, and provide opportunities to serve
- Other duties as assigned

#### SPIRITUAL AND CHARACTER QUALIFICATIONS

- Have a clear testimony of faith in Jesus Christ and a growing, personal relationship with Him
- Demonstrate spiritual maturity, be committed to the sanctifying work of the Holy Spirit, and desire Christlikeness in personal character
- Be teachable and willing to be held accountable
- Be a team player with a positive attitude and humble spirit
- Be a ministry partner by voicing concerns and disagreement respectfully, while following accepted relationships of responsibility, leadership, and team commitment
- Be a member, or willing to become a member, of Sunnybrook Church and work under the direction of the Executive Team
- Be fully aligned with and committed to the Vision, Values, and Beliefs of Sunnybrook Church

#### REPORTING

Reports to Kid's Ministry Director

To apply, email Laurie at [laurievc@sunnybrookchurch.org](mailto:laurievc@sunnybrookchurch.org)