

College Church University Avenue
2025 Board Meeting Minutes #9
November 20, 2025 -- 6:30 PM

Board members present: Laura Allen, Lynda Allen, Tyler Bontrager, Charles Carrigan, Tony Fightmaster, Shannon Hicks, Kyle Olney, Don Reddick, Leslie Ruzskowski, Amy Smith
Board members Absent: Rachel Greenawalt, Jeanette Martinson, Aaron Meyer

Staff members present: Pastor Jen Johnson, Tim Mercer, Pastor Mark Quanstrom,

1. DEVOTIONS/PRAAYER
 - A. Pastor Mark
2. ADMINISTRATION
 - A. **ACTION:** Motion to approve the agenda. (Shannon Hicks/Lynda Allen)
 - B. Charles Carrigan reviewed the minutes from the October 2025 meeting, highlighting the action points. **ACTION:** Motion to approve the minutes from the October meeting. (Don Reddick/Tony Fightmaster)
 - C. **ACTION:** A motion was made to approve the membership transfer for Sherri Shooks.
 - D. **ACTION:** District Ministers' license was approved for Jennie Lyons. (Laura/Leslie)
3. FINANCE
 - A. Tim Mercer reviewed the October finance reports that included the budget report, and monthly comparison offering reports through the end of October 2025. **ACTION:** A motion was made to approve the October 2025 finance report. (Kyle Olney/Tyler Bontrager)
 - B. Pastor Mark shared his plans to launch the Building Endowment Campaign at the annual meeting. This fundraising campaign will establish a fund to help cover future building expenses, so that all tithes and offerings can go to ministries once this is in place and enough money is raised. The goal is to raise \$3 Million
4. NMI
 - A. Amy and Jen shared the plans for next year's mission trip opportunity. Plans are being made to take a team to The Azores, Portugal to help the local church update and remodel the church building and retreat center. The local congregation hopes to be able to host camps and conferences. Team is being built currently, cost is still TBD, and dates are May 23-June 6.
 - B. Amy shared with the board the details concerning the Christmas Care Projects for this year. The overall goal is to receive \$15,000 for 5 different mission organizations. Those organizations represent local and global mission projects for the Church of the Nazarene and the broader Church.
5. PASTORAL CARE
 - A. Pastor Jen shared that the November Prayer Initiative is to pray for the media and tech volunteers and personnel. Tyler Williams currently has 24 staff and volunteers that he continues to train to meet the media needs of the ministries at College Church. They will invite the congregation to join them in praying for each of them.
6. CHILDRENS MINISTRY
 - A. Pastor Mark reported to the board the plans that Pastor Sherry is making to change the Sunday morning schedule for the children beginning on January 11, 2026. Starting that Sunday, the children will join the adults in the sanctuary for worship before coming downstairs for children's church. She is still working out the logistics and is planning to send a letter out to the parents about it.

7. BUILDING AND PROPERTY

- A. Pastor Jen shared that the transfer of the building to the Center of Hope is still in process and will keep the board updated on when it will be finalized.
- B. Pastor Jen shared with the board that the security doors that were just installed in KIDSLAND get left open and would like the board's input and say that during the Sunday school hour and children's church hour, the doors be kept shut to improve the overall security of our children.

8. ONU/COLLEGE AGE MINISTRY

- A. Pastor Mark shared the recent activities enjoyed by the college age group. The most recent activity was the campus scavenger hunt last month. Everyone who came had a good time fellowshiping and getting to know one another.
- B. Pastor Mark received a request from a student needing housing over the Thanksgiving break. Olivet is now charging \$30 per night for students to stay on campus during breaks. Pastor Mark is asking the board for approval to support some of the students at CCUA who cannot go home or need to stay here for jobs. **ACTION:** A motion was made to approve the expense of \$150 for one of our students to stay here.
- C. Pastor Mark shared with the board that Pastor Joseph Lee will be heading up the international students ministry here at CCUA in a volunteer capacity. We recently held a lunch for all the College Church international students to introduce them and share ministry plans and activities.
- D. Pastor Mark shared the conversations he has had with Dr. Stevens and with the new chaplain. He would like to propose that CCUA pay the revival expenses going forward.
- E. Pastor Mark shared that he received a request from a student to host the Olivet TPUSA chapter meetings at College Church. He asked for board input on this. The board decided that it would not be a good idea and that TPUSA does not reflect College Church's description of what a ministry is. It was also noted that hosting them against Olivet's policy would not reflect well on College Church and the relationship.
- F. Pastor Mark reported that we need a couple of volunteers to help at the Study Night during Olivet's finals week.

9. HOSPITALITY

- A. Tyler and Leslie have volunteered to oversee the hospitality program and be present each week at the welcome desks. The Welcome desk on the landing will be moved to the South Foyer to better welcome folks coming in those main doors. Tyler and Leslie will also work to streamline the Coffee ministry, greeters, and the ushers to work together in tandem to better welcome those who are new and to answer any questions attenders might have more comprehensively.

10. PASTOR'S REPORT

- A. Pastor Mark reviewed his calendar report with the board.

11. CALENDAR

The next board meeting will be the Staff and Board Christmas Dinner on December 13 @ 6PM.
One more regular board meeting will be held on January 21, 2026.

12. BENEDICTION

Minutes respectfully submitted by:

Pastor Jen Johnson
Executive Pastor
Pastoral Care Pastor