

CHILDCARE REIMBURSEMENT

Life Groups



3906 Kane Road Eau Claire WI 54703

West Ridge encourages people to connect with one another through Life Groups. To support distraction-free meetings, groups are encouraged to arrange childcare when needed.

Life Group leaders are responsible for planning childcare, including payment to the worker(s). Childcare workers do not need to attend West Ridge but should be vetted by the group leader. Any worker **18 or older** must complete a background check through West Ridge Church; contact the office administrator to begin this process.

Leaders may be reimbursed **\$25 per childcare worker** by submitting the reimbursement form. Additional workers may be reimbursed if the adult-to-child ratio exceeds **1:6**. While not required, groups may choose to provide additional compensation if desired.

REIMBURSEMENT PAYABLE TO:	
Name: _____	
Address: _____	
City: _____	State: _____
Zip: _____	Phone: _____
Signature: _____	

NAME OF WORKER(S)	NUMBER OF CHILDREN	MEETING DATE	AMOUNT (Circle one)
			\$25 or \$50
			\$25 or \$50
			\$25 or \$50
			\$25 or \$50
			\$25 or \$50
Total Amount of Reimbursement			

Please complete and email to finance@westridgechurch.us at the end of each month.

Office Use Only

Check Issue Date: _____

Check Number: _____