



Spaces for Use at Kingswood Church

(All rentals are for 3 hours/additional hours and fees can be negotiated)

Space	Occupancy Limit	Cost
<u>Buffalo Grove Campus</u>		
Sanctuary	400	\$250
Fireside Room	75	\$150
Fireside Kitchen	4	No fee
Nursery	30	\$100
Choir Room (limited)	20	\$100
Activity Center	200	\$250
Main Kitchen	10	\$150 (training required)
Library	12	\$50
Room 114	60	\$150
Room 115	20	\$100
Room 116	20	\$100
Room 117	12	\$75
Room 122	20	\$75
Room 135	30	\$135
Labyrinth and Memorial Garden	75	\$50
<u>Deerfield Campus</u>		
Sanctuary	230	\$250
Lounge	100	\$150
Deck and Garden	75	\$50
Bethlehem Chapel	25	\$75
Nursery	20	\$100
Fellowship Hall	200	\$250
Main Kitchen	10	\$150 (training required)
Room 113	15	\$50
Room 114	15	\$50
Room 115	25	\$100 (Main classroom/kitchen access)
Room 116	15	\$50
Conference Room (not elevator accessible)	15	\$50

All other third floor rooms – not available at this time

Please note: A deposit of ½ of total fee may be required to secure a reservation. Based on the nature of the event, a cleaning fee of \$100 may be charged. Please note that media and AV equipment in our sanctuaries require paid AV staff from Kingswood to use them. Those fees are separate from the space-sharing agreement.