

## **Announcements Format.**

Upbeat, Smile, joyful. Countenance and facial expressions.

Wear a collared or button-up shirt. (No cutoff jeans, tank tops)

Wireless Mic will be waiting at the podium.

Total length including closing encouragement Approx. 2-3 minutes. (Make sure to keep close to this time or shorter)

## **Announcements**

1. Remind everyone to look in this week's bulletins for updates or to stop by the information table in the foyer, where they can learn more about different ministries and Bible Studies or fill out a ministry application.
2. Share special event information out of the bulletin under the announcement section.
3. Encourage the body to be plugged in and to be serving.
4. Close with an encouragement to prepare our hearts and minds to dive into the word.

Take the Mic off stage with you and leave it for the sound team by the stairs.