

Third Presbyterian Church, PCA

Funeral or Memorial Service Pre-Planning Form

Name: _____ **Date** _____

Address _____

Phone _____

Name and Phone # of next of kin _____

Planning your own funeral or memorial service can provide peace-of-mind to you and your family.

By planning your service in advance you can design and specify the exact type of service you'd like so that your friends and family have a worship service with your input. By letting your family know how you'd like your funeral or memorial service to be, you will have removed this burden from them during a difficult, emotional time.

First, please circle how you would like your body to be disposed: Buried or Cremated or Donated (to medical science)

Second, note which funeral home you want to handle your remains. According to law, this firm must be called soon after death has occurred. My preference for a funeral home is: _____

- I have already made arrangements with this funeral home: Yes / No

Third, review the lists below and checkmark your preferred arrangements (either option 1 or option 2 or option 3). Then, answer the questions on the following pages.

_____ **Option 1: Traditional Funeral Service**

1. Viewing/Visitation at church or funeral home (circle one) day of or evening before the funeral service.
2. Service at church or funeral home (circle one). If body is present, casket will be closed during the service.
3. Committal (short service) at graveside
4. Optional: Reception at church or somewhere else immediately following the graveside service (Where? _____)
5. Other notes/requests:

_____ **Option 2: Memorial Service**

1. Private service for family and invited guests at graveside
2. Memorial service at church or funeral home (maybe same day, maybe a different day, even weeks or months away)
3. Optional: Reception immediately following the service
4. Other notes/requests:

_____ **Option 3: Other (please list specifically)**

1. Are you a veteran of military service? Yes / No

2. Would you like to have military honor guard present at the graveside service, if that can be arranged? Yes/ No

Other questions to be answered:

3. I would like my funeral or memorial service to be held at the following location: _____

If this location is not available, my second choice is _____

4. The person I would like to officiate my funeral or memorial service is _____

If this person is not available, my second choice is _____

Additional note on who would be involved/preach: _____

5. Viewing: Open casket viewing is not required. However, sometimes family and friends can achieve a certain amount of 'closure' in their loss by viewing mortal remains, sad as this is to experience. If you do not wish for a general public viewing, you might consider a private viewing for immediate family and invited persons only.

- a. _____ I wish for there to be no viewing of my body at all.
- b. _____ I wish for there to be a private viewing for family and invited persons.
- c. _____ I wish for there to be a public viewing to which any may come
- d. _____ I wish for the viewing to occur at the funeral home
- e. _____ I wish for the viewing to be held at Third Presbyterian Church before the final service

6. Place of burial or internment:

- a. Name of Cemetery _____
- b. City, State _____
- c. Details of lot or niche location _____
- d. Additional plot or lot information _____
- e. Cemetery property holder name _____
- f. Is there a monument at the cemetery with your name on it? Yes / No

7. Biographical and Death Certificate Information

- a. Date of birth _____ Place of birth _____
- b. Occupation(s) _____
- c. Retirement Date _____ Marital Status _____
- d. Name of spouse (incl. Maiden name) _____
- e. Father _____ Mother _____
- f. Children
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____

v. _____

vi. _____

g. Siblings

i. _____

ii. _____

iii. _____

iv. _____

v. _____

8. I would like the following person(s) to serve as pallbearers:

➤ _____
➤ _____
➤ _____
➤ _____
➤ _____
➤ _____
➤ _____
➤ _____
➤ _____

9. Optional: I would like the following person(s) to deliver eulogies (please no more than three):

Note: we STRONGLY discourage spontaneous "open mic" moments, at which anyone present is invited to make comments.

10. Optional: I would like the following people to pray, sing, or read Scripture:

11. Optional: use of funeral pall (white cloth to cover the casket). A pall is available upon request. Third no longer provides name inscription services. It is the responsibility of the family to secure the pall from Vogue Cleaners and afterward to return the pall to Vogue Cleaners.

12. The scripture readings I would like are:

13. I would like the following songs, hymns, or pieces of music to be sung and/or played:

14. In lieu of flowers, I would like people to honor my memory by making a donation to the charity organization(s) that has/have meant a lot to me:

15. I want to be sure that the following groups, organizations, and clubs will be notified of and invited to my funeral or memorial service (such as veteran's groups, alumni associations, sports or hobby clubs, etc.):

Name of group/primary contact: _____

Contact information: _____

Name of group/primary contact: _____

Contact information: _____

Other

16. I want to be sure that the following people, whom my family may not know, will be notified of and invited to my funeral or memorial service:

Name: _____

Contact information: _____

Other:

Please share the circumstances related to Christ's becoming your personal Lord and Savior. This type of information may be used by the minister when preaching the sermon. These testimonies can be of **great** encouragement to the hearers.

Do you have any final remarks to be read at your service? (use back, if necessary)

I, _____ (printed name) desire the arrangements for my funeral service(s) as noted above:

Signature _____ Date _____

Witness (Printed name) _____

Witness Signature: _____