

***IMPACT
NEXT GEN
ADMIN GUIDE***



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IMPACT EVENTS, COSTS, & IMPORTANT DATES

IMPACT LEADERSHIP CONNECT

Dates: January 30-31st (The Last Friday - Saturday in January)

Registration Cost:

- \$50.00 per Adult
- \$25.00 per Student Leader

If you need overnight accommodations, there are several hotels near the host church to choose from. Feel free to call around for the best price to book your room!

IMPORTANT DATES:

- **January 1**
 - ILC Online Registration For All Leaders
- **January 20**
 - All ILC Online Registrations Completed
 - \$50.00 Payment Per Person to be Paid Online on the Impact Next Gen Website (Via ACH only) or Mailed to Impact Next Gen / Faith Family Church.
 - Do not mail any final payments after January 15th. Instead, bring a church check to the Impact Office upon arrival.

Online on the [Impact Next Gen Website](#) Via ACH Only or By Check Mailed to:

Impact Next Gen
Attn: Callie VanPelt
64 Williams Rd.
Wilmington, OH 45177

**PLEASE BE PROMPT IN REGISTERING ALL POSSIBLE LEADERS ONLINE,
AS WELL AS MAKING ALL PAYMENTS BY THE DEADLINE.**

The Impact Finance Office will send invoices approximately 1 week before each due date. Also, your Impact Communications Team Contact can help you with any questions or redirect you to the Financial Office for more in-depth issues.

IMPACT TEEN CAMP

Dates: Week 1 - July 6-9th // Week 2 - July 13-16th

Registration Cost (applies to Leaders & Students):

- \$300 By February 28th
- \$350 By April 30th
- \$375 By May 31st

IMPORTANT DATES:

- **April 1**
 - \$100 non-refundable, non-transferrable deposits due on all registrations
- **May 1**
 - \$100 second payment is due for all registrations.
 - ISC Student Release Forms Completed.
 - Background Checks for all Leaders Emailed (Ran w/in the last FIVE years.)
 - All Online Registrations Must be Completed by Midnight on May 31st.
- **June 1**
 - \$100 third payment is due for all registrations.
 - Church's Certificate of Insurance Emailed
 - Registration is closed. Any registration exceptions past the deadline must go through your Communications Team Personal Contact.
- **July 1**
 - Final Balance on all registrations due.
 - Please do not mail any final payments after July 2nd. Make final payments online via ACH or bring a church check on Day 1 of Camp.

Online on the [Impact Next Gen Website](#) Via ACH Only or By Check Mailed to:

Impact Next Gen
Attn: Callie VanPelt
64 Williams Rd.
Wilmington, OH 45177

PLEASE BE PROMPT IN MAKING ALL PAYMENTS BY THE DEADLINE.

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IMPACT KIDS CAMP

IMPACT KIDS CAMP

Dates: Thursday, July 9th - Saturday, July 10th

Registration Cost (applies to Leaders & Students):

- \$200 per person, which includes food & lodging.

IMPORTANT DATES:

- **April 1**
 - IKC Online Registration For All Children & Leaders
 - \$50.00 Initial Payment For Each Individual Child & Leader
- **May 1**
 - \$100 Second Payment due for all registrations
 - A Copy of Church Certificate of Insurance
 - Background Checks for all Leaders Emailed (Ran w/in the last FIVE years.)
- **June 1**
 - All IKC Online Registrations Completed
 - Final Balance on all registrations due
 - Please do not mail any final payments after July 2nd. Make final payments online via ACH or bring a church check on Day 1 of Camp.
 - Please be sure to note IKC in the Memo Line to avoid confusing payments for Impact Teen Camp.

Online on the [Impact Next Gen Website](#) Via ACH Only or By Check Mailed to:

Impact Next Gen
Attn: Callie VanPelt
64 Williams Rd.
Wilmington, OH 45177

**PLEASE BE PROMPT IN REGISTERING ALL POSSIBLE LEADERS ONLINE,
AS WELL AS MAKING ALL PAYMENTS BY THE DEADLINE.**

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IMPACT FALL CONFERENCE

IMPACT FALL CONFERENCE

Dates: November 6-7th (The First Weekend of November)

Location: 233 W. Church Street, Marion, OH 43302

Registration Cost (applies to Leaders & Students):

- \$50 per Leader & Student

If you need overnight accommodations for your group, there are several hotels near the host location to choose from. Feel free to call around for the best price to book your room(s)!

IMPORTANT DATES:

- **August 15**
 - Online Registration Opens
 - IFC Online Registration for All Students & Leaders
- **October 1**
 - Payments due
- **October 15**
 - All IFC Online Registrations Completed
 - Final Balance on all registrations due
 - Please do not mail any final payments after November 1st - Bring a church check to the Impact Office upon arrival at IFC.

Online on the [Impact Next Gen Website](#) Via ACH Only or By Check Mailed to:

Impact Next Gen
Attn: Callie VanPelt
64 Williams Rd.
Wilmington, OH 45177

**PLEASE BE PROMPT IN REGISTERING ALL POSSIBLE STUDENTS AND LEADERS
ONLINE, AS WELL AS MAKING ALL PAYMENTS BY THE DEADLINE.**

The Impact Finance Office will send invoices approximately 1 week before each due date. Also, your Impact Communications Team Contact can help you with any questions or redirect you to the Financial Office for more in-depth issues.

REGISTRATION PROCEDURES FOR IMPACT NEXT GEN EVENTS

WHO MAY ATTEND?

Impact Teen Camp & Impact Fall Conference:

Any Student who has completed the 6th grade through the 12th grade by the start of ITC will be eligible to register and attend as a Student.

Impact Kids Camp:

Any Child who has completed the 2nd grade through the 5th grade by the start of IKC will be eligible to register and attend as a Child.

5 EASY STEPS TO COMPLETE THE LEADER / STUDENT REGISTRATION PROCESS

1. If possible, attend ILC

- a. Submit Projected #s for ISC and IKC to your Personal Contact
- b. Submit the Main Contact / Admin for Your Church

2. Submit Online Registration for both Leaders & Students

- a. Utilize the App, Link, or QR Code
- b. Update & Manage Your Roster as it is sent to you. (See your Personal Contact for assistance)

3. Church Business

- a. Make sure you have Background Checks for every registered Leader
- b. Turn in your Church's Certificate of Insurance
- c. Submit all \$100 Deposits for every Leader & Student by April 1st

4. Complete an ITC Student Release Form for Each Student

- a. This form is separate from the Planning Center Online Registration and is required in paper or digital format.
- b. All Impact Forms can be found on the Impact Shared Google Drive, or find the link on our website at impactnextgen.com.

5. Have a Parent Meeting

- a. Make a copy of each Student's Insurance Card for you to keep with YOU in case of an emergency on the way to, from, or during camp.
- b. Submit a Medication Administration Record for any Student bringing Medication to ITC, IKC, or IFC.
- c. Go over the Packing List & Impact Guidelines with your Students & Leaders.
- d. All Impact Forms are available on the Impact Shared Google Drive.
- e. Submit Final Payments by the Deadline.

Our goal is to serve your Church and Youth Ministry by making this process as smooth and easy as possible. Still, we expect Good Communication, Prompt Administration, and Organizational Diligence from all those involved in making each Impact event happen.

Over the next few years, we will be moving toward a Paperless Registration Process, but that requires everyone to work together for the safety and security of all Churches, Leaders, and Students.

IMPACT PAYMENTS

We prefer payments to be made online by ACH only, or you can mail a Church Check covering the deposits or payments made payable to:

Impact Next Gen
Attn: Callie VanPelt
64 Williams Rd.
Wilmington, OH 45177

If you have any billing questions, you may reach out to your Impact Communications Team Contact or email Erica Owings at ericajowings@gmail.com.

Note: Please meet all deadlines when registering your group. Due to the limited camp space, we encourage you to register each Student & Leader online and make payments **before each deadline**. This will ensure that all students who have signed up will be guaranteed a space at Impact. When we reach capacity, space will be reserved in the order of receipt of individual online registrations.

IMPACT SHARED DRIVE:

The Impact Shared Google Drive is where you will find all Documents & Media for the promotion & execution of all Impact Events. The Drive is broken up by YEAR and then EVENT NAME, so this will be the same place you will look for every event: ILC, ITC, IKC, or IFC. Example: Go to the Impact Shared Drive and:

1. Impact Shared Drive
2. Click 2026 Impact Events
3. Click on Impact Teen Camp
4. Click 2026 Forms - Student Release, Medications, Packing List, etc.
5. Click 2026 Media - As new graphics, videos, etc. are created, they will be posted here so you can use them to promote Impact to your Church.

THE DETAILS

Projections & Changes

Send a projection from each Church for Students & Leaders with a Guy/Girl split of who will be attending ITC. Please confirm these numbers with your Impact Communications Team Contact.

In the Spring, your Impact Communications Team Contact will check in to see if your projections are off by FIVE or more people. Please communicate any changes to your projections or registrations by June.

Example:

Church of the Good Shepherd

Main Contact - Elisha Robinson

25 Students - 10 Guys, 15 Girls

10 Leaders - 4 Guys, 6 Girls

Background Check

Required for ALL Leaders & Adults attending any Impact Event - Email to impactnextgen@gmail.com. (Good for five years.)

Insurance

Each church will need to do three things:

1. Notify your Insurance Company of your plans to attend an Impact Event (Impact Teen Camp, Impact Kids Camp, or Impact Fall Conference), verifying coverage under your Policy.
2. Add the following as an "Additional Insured" on your Church's Insurance Policy:

Faith Family Church

DBA: Impact Next Gen

64 Williams Rd.

Wilmington, OH 45177

3. Provide a Certificate of Insurance showing the required coverage for ITC & IKC no later than June 1st. The policy's effective dates must cover the dates of the event you are attending. An example of how a Certificate of Insurance should be completed can be found on the Impact Shared Drive, or by clicking this [LINK](#).

Leader Serving Form

These are now sent to every Leader registered for Impact each year. We ask for updates so we can help Leaders find new and exciting places to serve that fit their gifts and interests. This is included in their Confirmation Email when they register, so please remind them to fill it out and submit it.

IMPACT ROLES

Impact Staff

Anyone whom Impact personally invites to help make Impact happen. (Nurses, Worship, Production, Admin, Coordinators, Directors, etc.) If you have someone who excels in these areas, and you would recommend any of these roles, please get in touch with us.

Youth Pastors

Will oversee the group they are bringing to Impact.

Your Church Main Contact

Will oversee the Registration Process, Payments, and Forms for your Church.

Impact Leaders

Adults from your Church who oversee your Students and help them connect with Jesus throughout their Impact experience. (Dorm Leaders, Team Leaders, Auditorium Assistants, Activities Leaders, Hospitality, Impact Games, etc.)

- If you are bringing a Leader from your Church, you are giving us your stamp of approval for them. This is you saying that you back this Leader and believe they will conduct themselves honorably and will behave according to Impact & Camp Chautauqua standards.
- For example, you may have a Leader who passes a Background Check. Still, we would like you to evaluate their Character, Temperament, Attitude, and Walk with God to ensure they are in the right place to be a Leader and a Good Example to the Students. If so, we want them and need them to help lead at Impact! If not, it would be best to continue to pour into them during your time with them at your Church, but not necessarily bring them to Impact, where they will be responsible for leading Students.

Dorm Leaders

Who are your Dorm Leaders? What is your Leader / Student ratio? Who is responsible for your Guys? Who is responsible for your Girls?

FUNDRAISING GUIDE FOR IMPACT EVENTS

- You need Creative Ideas
- You need a Plan
- You need a Team

FUNDRAISING IDEAS:

The key to successful fundraising is to be CREATIVE and EXCITING. The Word of God tells us that God prospers whatever we put our hands to. In fundraising, you are giving God an opportunity to prosper you and meet the needs of your Student Ministry for going to Impact. The following are some ideas that may help you with fundraising. Remember that each area and church is different, so use the ideas that are best for you.

Work-A-Thon

An 8-hour period in which your Student Ministry will do work at the homes of people from your church, doing jobs that they are not able to do. Get sponsors (friends, relatives, etc.) to pledge a dollar amount per hour worked. Many “thons” can be done, for example, Walk-A-Thon, Rock-A-Thon, Serve-A-Thon, etc. Remember, be creative and exciting!!

Servant for a Day / Rent-A-Kid

Rent out members of your Student Ministry for a day to work for those who will hire them for various jobs, i.e., cleaning out the garage, doing housework, babysitting, etc.

Garage Sales

Have members of your church donate items. Advertise well to make it worth the time and effort. If you have a larger student ministry, have garage sales at a few different locations around town on the same day.

Parents’ Day Out

Baby-sit at the church; charge per kid, per hour, per half-day, or all day, with the option of a family cap for larger families.

Mulch Sale

Contact a company that will sell landscaping mulch to you wholesale. They will usually supply you with cypress mulch or hardwood mulch. Most people order between 10 and 100 bags. If you have larger businesses to sell to, some may buy as many as 150 bags. Some students have made as much as \$350.00 selling mulch alone. Getting an early start is essential. What makes this such a good fundraiser is that you are providing a high-quality product at a reasonable price to your church members, family, and others in your community who would be buying mulch anyway.

Candy Sales

Check out your local wholesale clubs, such as Sam's Club or Costco, for bulk boxes of candy bars to sell. Students can check out the boxes from your church and sell them at school, school functions, family functions, etc. Leaders can sell them at school or work. The profit from each box of candy bars varies, depending on the original sale price.

Bake Sale

Have your Students and certain members of your Church sign up to make baked goods and hold a Bake Sale before and after Sunday service. Create a pre-order form to sell specialty items before the Bake Sale, and regular items such as Cookies by the Dozen, Brownies, Baked Bread, Jams, Cupcakes, etc., on the day of the Bake Sale. Students & Leaders going to Impact could earn money by participating in three different areas: Baking, Selling, and Cleaning Up. Depending on the amount of help you have for baking and for setting up/décor, this Bake Sale could be 100% profit!

Car Wash

Starting in the Spring, you could set up several Car Washes at your Church or any local business that gets a lot of traffic, such as a Grocery Store, Insurance Company, or Restaurant. Once you buy supplies in bulk at the beginning of the season, the rest of the car washes should be 100% profit!

Restaurant Fundraisers

Many local restaurants will set aside a specific time when your group can earn a portion of their sales simply by coming in to eat, helping serve drinks and bus tables, or passing out flyers with your Group Name on them to create more business and traffic. Skyline, Gold Star, Buffalo Wild Wings, Bob Evans, and Chipotle are just a few of the many restaurants that are willing to do this.

Spaghetti Dinner / Opening Day Dinner

Plan a dinner at your Church after Sunday service. Do a sign-up ahead of time so you can have an estimated number of people expected to attend. (Planning Center Events Registration works great for this!) In anticipation of this dinner, contact local restaurants to see if they will donate food items to help reduce your expenses and increase your profits. Olive Garden is a great option that will generally donate salad and breadsticks to non-profit groups. Skyline or Goldstar will generally donate noodles for a Spaghetti Dinner or hot dogs for an Opening Day Ballpark-themed dinner.

WHAT TO EXPECT WHEN YOU GET TO ITC?

- Upon your arrival at Impact, your Group will receive their wristbands, dorm assignments, and schedules. You will then check into the Impact Office to make a payment for any unpaid balances still due and turn in all Impact Student Release Forms for your Group.
- It is imperative for you to arrive in enough time to get your Students and Leaders settled into their dorms and check in at the Impact Office **BEFORE** arriving at your designated meetings **ON TIME**.
- Registration for ITC is between 11:00 AM & 1:00 PM on Day One of Impact.
- Leader Orientation will happen at 1:30 PM in the Impact Office.
- EVERY LEADER should get video training and understand their assignments before they arrive at ITC.
- Student Orientation will take place at 2:30 PM.
- Impact Games from 3:00-5:00 PM
- Dinner will be at 5:30 PM.
- Opening Service kicks off at 7:00 PM!

FOR ANY QUESTIONS, FEEL FREE TO CONTACT

These Admins can answer most of your questions or put you in touch with the Director or Coordinator of a specific area:

Dan Owings - Executive Director
danieltowings@gmail.com

Erica Owings - Executive Administrator
ericajowings@gmail.com

Callie VanPelt - Financial Administrator
callie.ffc@gmail.com

Jannon Fitzpatrick - Registrations Administrator / Planning Center Tech
jannon@faithfamily.church

Dagne Kovacs - Hotels / Lodging Administrator
dagne@experienceredemption.com

Levi & Grace Owings - Production / Worship / Services Administrators
gracierhodehamel@gmail.com
levimichaelowings@gmail.com

Elisha Robinson - Games Administrator / Communications Team Director
elisha.robinson00@gmail.com

Josh & Kensey McCulloch - Kids Camp Directors
kenseym97@gmail.com

Communications Team “Personal Contacts”:

Erica Owings	ericajowings@gmail.com
Jannon Fitzpatrick	jannon@faithfamily.church
Elisha Robinson	elisha.robinson00@gmail.com
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