

# WORK AND EDUCATION REQUEST

## Instructions



- Staff must communicate the desire for work and/or education requests to the ministry team at their annual business meeting.
- The requests for both must be sent to Stephen Anderson (North American Administrator). There is no official form for this.

EDUCATION REQUESTS: Include the name of school and desired degree. This will be recorded for expense purposes.

WORK REQUESTS: Include the reason for your request. Explain how it will affect your ministry or if it's being requested to enhance your ministry. Part-time is the only work that will be approved.