



Spend Your Summer with CTYE Summer Programming

This summer CTYE will offer various programming activities/events and camps. Our summer options will run from June 12 through July 31st. Listed below is an example of the camps and events we may offer throughout the summer.

- One-week *How-to Camp*
- One-week *Math Facts Camp*
- Four-week *The Gear Up for Reading Summer Program*
- *Teen Entrepreneur Course*
- Two-week *Sewing & Design Camp*
- *Summer Wednesday Events* (paint socials, game days, kickball, movie outings, etc.)
- *2nd Annual Senior Retreat*
- *2nd Session of Coding Class*
- *Camp Refresh*
- *And more!*

Program Assistant. This position will help to provide leadership, support and guidance to all levels of summer employees in the daily carrying out and implementation of the summer programs. The Assistant will facilitate the programs and lead instructions along with or when the Director is out and be responsible for the health and safety of each participant. The Assistant oversees all areas of summer programming, while the Director is away.

- A. Minimum Education/General Experience Requirements:** The Assistant should have or be working towards obtaining a college degree, diploma, or certificate in Teaching/Education, Social Work, Psychology, Child Development, and other related fields. Substitute for education: Candidate can show demonstrated experience working with kids, or as a youth worker in a social services program or facility, or other similar programs and/or camps.
- B. Skills/Qualifications:** The qualified candidate should have experience working with elementary or middle school aged children; must have strong interpersonal skills, verbal and written communication skills; proficiency and desire for reading; demonstrated ability to provide oversight to children; be able to identify abilities, deficiencies and proficiencies in regards to reading and comprehension; have instructional strategies; must have an understanding of the issues facing students regarding reading deficiencies in the summer months, be committed to the mission and goals of the program; be able to manage behavioral issues effectively; have demonstrated leadership skills and creativity; and be able to work independently.
- C. Personal Attributes:** : Have good moral character; ability relate to youth; has a personality that exhibits enthusiasm; have good judgment; be eager to have fun and get students excited about reading; be able to relate to and communicate effectively and appropriately with staff and parents.
- D. Requirements:** 1). Must be 21 years of age or older; 2). Must submit to a criminal background and child abuse registry check; 3). Provide proof of U.S citizenship; 4). Have reliable transportation. 6). Be available between 8am and 5pm for training and programming from June 5th to August 4th.

**Cultivating the Youth Experience, Inc., 1228 East Breckinridge Street, Louisville, KY 40204 or
email to: CTYE2011@gmail.com**



CULTIVATING THE YOUTH EXPERIENCE SUMMER PROGRAMMING

Program Assistant Application

Date of Application:		D.O.B:		<i>Social Security No:</i>
Name				
Address				
Home Phone Number		Work Phone Number		
Place of Employment				
Position Applying for:				
What are your interests/hobbies?				
How did you hear about/become interested in the Program Asst. Position?				
What qualities do you have that would make you a good Program Assistant				
What do you hope to gain from working with the youth?				
Have you ever been convicted of a misdemeanor or a felony?		Yes	No	
If so, what charge?				
Do you consent to a background check? Yes _____ No _____				
<i>Have you ever come in contact with or had any experience with youth or worked in any youth programs?</i>				
	Yes	No	If so, please explain:	
When are you available to work M T W T F				
Are you available to work 8am to 6pm?				

JOB History			
Company		Phone	
Address		Dates Worked:	
<i>Supervisor's Name:</i>		<i>May we contact?</i> _____	
		Phone	
<i>Duties:</i>			<i>Hours worked per week:</i>

JOB History			
Company		Phone	
Address		Dates Worked:	
<i>Supervisor's Name:</i>		<i>May we contact?</i> _____	
		Phone	
<i>Duties:</i>			<i>Hours worked per week:</i>

JOB History			
Company		Phone	
Address		Dates Worked:	
<i>Supervisor's Name:</i>		<i>May we contact?</i> _____	
		Phone	
<i>Duties:</i>			<i>Hours worked per week:</i>

JOB History			
Company		Phone	
Address		Dates Worked:	
<i>Supervisor's Name:</i>		<i>May we contact?</i> _____	
		Phone	
<i>Duties:</i>			<i>Hours worked per week:</i>

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References	<i>(please do not list relatives)</i>		
Name		Phone	
Address		Relationship to you	
Name		Phone	
Address		Relationship to you	

<i>I hereby certify the facts set forth in the above application are true and complete to the best of my knowledge. My signature authorizes the youth court to contact my references and conduct a background and/or criminal records check.</i>			
Signature			Date